

Note of Community Steering Group – 16th July 2015

Present Phil, Mary, Pat, Robina , James, Robin ,Peter, Terry

1] Apologies Trish

2] Declarations of interest – none

3] Matters arising – Phil has been in contact with Willaston

4] The five reports – Current position

Submission version of NP , Sustainability appraisal , and Basic Condition Statement complete .Other two reports 90% completed . JW to liaise with Peter regarding information missing from consultation statement. Robin to look at additional information for evidence base. Everything to be finalised by 23rdJuly.

5]Timetable

Town Council Meeting 3rd September.

JW to sort out About my Area publicity for Town Council Meeting.

Email people who have commented

Proof readingMary to read written reports and respond to Peter

35 copies to be printed once finalised and proofed.

At beginning of August 35 copies [JW to liaise with Peter re formatting]

Once printed 7 copies to be picked up at Town Hall

JW to write report for Council and Phil to do presentation on the night.

Peter to ask Graham Bench what CWaC timetable will be once they receive the plan.

6] Report on non-planning issues – how do we do this

September meeting of CSG to exclusively focus on how we undertake this exercise -23rd September
10.00 – 12.00 [JW to book room]