



Meeting (No)

**Full Council Meeting (2)**

Time & Date

**22<sup>nd</sup> June 2021 at 6.00pm**

Location

**Neston Town Hall**

## **Minutes**

**Present:** Cllrs Wastell (Mayor), Davies, Griffiths, Hudspeth, Jackson, Jones, Kynaston, Marple, Warner, and Mrs A Kunaj (Council Manager).

In attendance: CWaC Councillor K Millar and two members of the public.

Absence: Cllrs Samuel and Townsend sent their apologies; however, the Council Manager did not receive these in time for the meeting.

Prior to the meeting CWaC Cllr Millar introduced himself to Council.

### **PART 1: Items considered in the presence of the press and public**

#### **24 Apologies for absence**

**Resolved** to approve apologies for absence from Cllrs Bolderson (personal) and Flockhart (Business).

#### **25 Questions and comments from residents**

Both co-option candidates made themselves available for questions by councillors. Mr Willis gave an overview of his application for co-option.

#### **26 Minutes of the meetings**

- a **Resolved** to approve the minutes of the meeting held 4<sup>th</sup> May 2021 as a true and correct record with minor amendments; for item 3; insertion of the word 'date' and deletion of the words 'to sign' to the second sentence of the paragraph that begins 'The Vice Chairman...'. The Mayor signed the minutes.
- b **Resolved** for the Mayor to sign the approved Full Council minutes as outlined in paper FC2/26b, previously approved by Council members.

#### **27 Declarations of Interest:** None.

#### **28 Mayor's Report**

The Mayor's report as outlined in paper FC2/28 was read out by the Mayor. Members were advised that CWaC were not in a position to authorise the Vale Park Fun Day and it was unlikely to take place.

#### **29 Council Manager's report**

- a The Council Manager's report as outlined in paper FC2/29 was received.

#### **30 Councillor Vacancies and Co-option of members**

- 1 Members noted that there is a new councillor vacancy for Neston Ward.
- 2 Members noted that elections had not been called for the councillor ward vacancies for Little Neston or Parkgate.
- 3 Members received and considered applications made for co-option to the Council for the following wards;
  - a. Little Neston (one vacancy)  
Application received from Mr J Willis.

Mayor's initial and date

*JW* 16/11/21

16 NOV 2021

**Resolved** to Co-opt Mr J Willis as a ward councillor for Little Neston Ward.

b. Parkgate (one vacancy)

**Resolved** to Co-opt Mr W H C Smith as a ward councillor for Parkgate Ward.

### **31 Committee Membership**

- a The current committee membership for the remainder of the Council year was noted.
- b Members approved the withdrawal of Cllr B Marple as a member of the Resources and Policy committee.
- c Cllr P Jackson was appointed as a member of the Community and Environment committee.

*Item 33 was brought forward for consideration by common consent.*

### **33 Audit**

*Internal Audit report to 31.03.21.*

**Resolved** to approve the internal audit, recommendations and agreed actions taken by the RFO arising from the end of year report.

### **32 Annual Return (AGAR) for financial year 31 March 2021**

- a **Resolved** to approve section 1 – Annual Governance Statement 2020/21.
- b **Resolved** to approve section 2 – Accounting Statements 2020/21.

### **33 Audit**

*Internal Audit report to 31.03.21. - This item was carried forward to follow item 31, see above.*

### **34 Finance**

- a **Resolved** to approve current account expenditure to 30.04.2021 of £45,612.37 net as authorised by the RFO.

A request was made for a more detailed breakdown of the gas and electricity bills. This is to be provided at the next Resources and Policy meeting, specifically members wanted to know what impact had Covid had.

- b The income received to 30.04.21 of £280,547.65 was noted.
- c **Resolved** to agree and approve the reconciliation of the Council's current account, Equals and savings account to the bank statements to 30.04.21. The Mayor signed the balancing figures.

### **35 Recommendations from committees**

- a *Community and Environment 01.06.2021*
  - Cllr Jones was nominated to join the Neighbourhood Plan Task & Finish Group.
  - **Resolved** to approve amendment of the Council's two standing committee's terms of reference (ToR) so that the Community and Environment committee ToR would now include allotments within their remit rather than the Resources and Policy committee.

Mayor's initial and date

*SJW 16/4/21*

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b *HR Sub-committee 08.06.2021*

**Resolved** to formally adopt that for any future employment of temporary Neston Town Council staff that the Local Living Wage would apply to those temporary Neston Town Council staff posts.


**36 The minutes of the committee meetings were noted**

- a *Community and Environment 28.04.2021, 05.05.2021 & 01.06.2021.*
- b *Resources and Policy 05.05.2021 & 08.06.2021. It was noted that the draft minutes of 08.06.21 did not include the names of the attendees.*

**37 Any other Items**

Members were informed that a meeting of the Town Hall task and finish group has taken place with CWaC officers to discuss the closure and the impact of the closure, of the Post Office based at the Town Hall.

Meeting closed at 7.05pm.

Signed  Dated 16 NOV 2021