



Meeting (No) **Extra-ordinary Full Council (3)**
Time & Date **28th September at 10am**
Location **Town Hall, High Street, Neston**

Minutes

Present: Cllrs Wastell (Mayor), Griffiths, Jones, Hinks, Kynaston, Marple, Smith and Mrs A Kunaj (Council Manager).

PART 1: Items considered in the presence of the press and public

38 Questions and comments from residents

Cllr Smith said that a number of residents via Facebook, had raised the issue of the plan set out by Natural England to fence off areas of the marsh, which in turn would restrict access. He asked if Council or CWaC had been informed directly of this 'new right' and expressed that Natural England should consult with the local council on this matter.

39 Apologies for absence

Resolved to approve absences from Cllrs Bolderson (personal), Davies (business), Hudspeth (personal), Samuel (personal) and Warner (Business).

The absences of Cllrs Flockhart, Jackson, Townsend and Willis were noted.

40 Declarations of Interest: None.

41 Cheshire Association of Local Councils (ChALC)

- a Members considered the motion as outlined in report FC3/41a for consideration by ChALC at their Annual Meeting on 20th October 2021. An amendment was proposed and seconded to change the wording of the proposal from:

"That CWaC follows other Authorities good practice and offers free bus passes at age 60 for all residents."


To: "That CWaC follows other Authorities good practice and offers free bus passes at ideally, the age 60 for all residents."

Resolved to approve the motion outlined in report FC3/41a as amended above. The motion is to be considered by ChALC on 20th October 2021.

- b Nomination of NTC representation by Council members Hinks, Kynaston and Wastell, who will attend at the ChALC Annual Meeting to present the motion was approved.

42 Recruitment – Market Officer

- a The minutes of the Resources & Policy Committee meeting held on 14.09.21 were received. Cllr Jones wished members to note that he had sent apologies. Members noted that the R&P members had concerns that there were other caretaker type tasks that had not been addressed, however it was acknowledged that the Market Officer role was distinctly different from this.
- b (i) **Resolved** to approve the recommendation of the Resources & Policy Committee to recruit a Market Officer on a temporary contract to 31 March 2022.

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(ii) The contract terms and recruitment process as recommended by the Resources & Policy Committee was considered.

The physical tasks of the job were outlined, namely the putting up and taking down of the gazebos.

Amendments were proposed and seconded.

- To add back into the job description, the accountability to assist with putting up and taking down of gazebos, delete the sentence beginning 'Complete weekly fire alarm testing...' and amend the sentence under 'Working Hours'

From: '11 hours 30 minutes per week: minimum of 10 hours 30 minutes on Fridays between 6am and 5pm with the remainder of the hours involving market preparation work on Thursdays.'

To: '11 hours 30 minutes per week: minimum of 10 hours 30 minutes on Fridays between 6am and 5pm with a 30 minute unpaid break, the remainder of the hours involving market preparation work on Thursdays.'

- To delete the last sentence about first aid and fire safety from the Person Specification.

The amendments were carried.

Resolved to approve the contract terms and recruitment process as recommended by the Resources & Policy Committee and amended by Council.

43 Cleaning of facilities following use by Hirers

The proposal that;

- Council agrees to the removal of the need to professional clean of the hall and associated areas - toilets etc - after each hire.
- Group leaders should remain responsible for ensuring that door handles/push plates should be sanitised at the end of every session and attendees should be encouraged to continue to use hand sanitisers on arrival and departure.
- Council should not provide any additional professional clean to the regular schedule (daily for all high touch areas and twice weekly for the hall). – *This proposal was withdrawn.*

Cllr Jones left the meeting.

Much debate ensued. A series of proposals were tabled and seconded.

Resolved: That;

- a. An analysis is to be completed to identify how many hirers can be accommodated using the current cleaning schedule, and following establishment of this, then previous and interested hirers are to be contacted.
- b. A list of the town hall hirer users before and after Covid, is to be tabled at the Resources and Policy committee.
- c. Slots of 1 hour are to be offered to potential hirers at a cost of £25 per hour for those booking one hour slot only.
- d. The message 'The Town Hall is Open for Business' and all available slots including those outlined in (c) above will be advertised, including to potential hirers.

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- e. Moving forward, enquiries to be made with CWaC to ascertain the possibility of NTC having an additional contract of cleaners outside of the current agreement between CWaC and Qwest cleaning contract, to provide additional cleaning as and when this is required to enable further slots to be made available to potential hirers.

44 Next Full Council Meeting Date

The date of the next scheduled meeting was confirmed as 16th November 2021.

Meeting closed at 11.20am.

Signed  Dated 16 NOV 2021