



Meeting (No) **HR SUB-COMMITTEE (2)**
 Time & Date **4.30pm Tuesday 8th June 2021**
 Place **Neston Town Hall**
 Document **Minutes**

In attendance: Councillors Hinks (Chair), Hudspeth, Kynaston, Warner (see item 9) and Wastell and A Kunaj (Council Manager)

PART 1: Items considered in the presence of the press and public	
8	Questions and comments from residents: None.
9	Apologies for absence: None. Cllr Warner arrived.
10	Declarations of interest: None.
11	Minutes of the last meetings
	Resolved to approve the minutes of the last HR Subcommittee meetings 27.04.21 and 05.05.2021 as true and correct records. The Chair signed the minutes.
12	Signing the minutes of previous meetings
	The Chair, witnessed by committee members, signed the minutes that had been approved during remote meetings as detailed in paper HR2/5.
13	Council Manager's Report
	The Council Manager's report HR2/6 was received and noted. The temporary post will commence on Tuesday 15 th June 2021.
14	Local Living Wage
1	<p>Members considered the application and implications of Local Living wage for all NTC staff.</p> <p>a. The committee recommend to Resources and Policy committee that;</p> <ul style="list-style-type: none"> • Committee considers the implications and potential financial impact for NTC to pay Local Living Wage to any agency staff used by NTC; • They request that the RFO looks at the business case for this and provides figures for committee to consider, and • That should committee approve this application, that they make a recommendation to Full Council so that this can be implemented and becomes standard Neston Town Council policy. <p>b. The committee recommend to Full Council, that for any future employment of temporary Neston Town Council staff, that NTC adopts formally a policy to apply Local Living Wage to all temporary Neston Town Council posts.</p>
15	HR Reporting
	The report HR2/ was received and arrangements were discussed. Members considered that a review of the current standing order relating to the 'handling of staff matters' would be prudent.

Chairman's initial and date

27 JUL 2021

Page 1 of 2

16	Date of next meeting will be arranged on an ad hoc basis.
17	Exclusion of the Press and Public
	Resolved that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
Part 2: Items considered in the absence of the press and public	
18	Additional Hours
	<p>The details as outlined in the report HR2/18 for payment for additional hours worked were considered.</p> <p>A recommendation to pay additional hours was made to the Resources and Policy committee.</p> <p>Cllr Warner left the meeting.</p>
19	Staff Recovery
	An oral report of the positive welfare meeting held with the council's Senior Market and Support Co-ordinator was provided.

Meeting finished at 5.33pm

Signed



Dated

27 JUL 2021