



Meeting (No) **Extraordinary Meeting of the
Resources & Policy Committee (4)**

Time & Date **11am, Tuesday 14th September 2021**

Place **Neston Town Hall**

Document **Minutes**

Present: Cllr Hinks (Chair), Marple (substitute for Cllr Kynaston), Smith (substitute for Cllr Warner) and Wastell

In attendance: Miss A Duncan (G&O Manager)

PART 1: Items considered in the presence of the press and public

47 Questions and comments from residents

There were no questions or comments.

48 Apologies for absence

Apologies were received from Cllrs Hudspeth (personal), Kynaston (business) and Warner (business). **RESOLVED** to accept the reasons for absence.

The absence of Cllr Jones was noted.

49 Declarations of Interest

No declarations of interest were received.

50 Market Officer Recruitment

- a The Committee considered the recommendations of the HR Sub-committee regarding Market Officer recruitment.
- b It was agreed to recommend to Council on 28 September that:
 - a temporary post to 31 March 2022 be advertised for the position of Market Officer;
 - a probationary period of two months be applied to this post;
 - the job description and person specification as amended by the HR Sub-committee (minute 31a, 14.09.21) be approved;
 - the post be advertised for one week from 29 September via CWaC, ChALC, NTC noticeboards, NTC website and AMA/Neston Life (cost of advertising on AMA/Neston Life £45+VAT);
 - interview to include a prepared answer to an advance notice question and interview/short listing panel members to be Cllrs Hinks, Jones and the SM&S Co-ordinator.

The meeting closed at 11.03am.

Signed

Date

19/10/21