



Meeting (No) **RESOURCES & POLICY COMMITTEE (1)**
Time & Date **12.30pm on 5th May 2021**
Place **Remote meeting via Zoom**
Document **Minutes**

Present: Cllr Kynaston (Chair), Hinks, Hudspeth, Warner and Wastell

In attendance: Miss A Duncan (Governance & Operations Manager) and Mrs A Kunaj (Council Manager)

PART 1: Items considered in the presence of the press and public

1 Election of Chairman

RESOLVED to elect Cllr Kynaston as Chairman of the Resources & Policy Committee to serve until the first meeting of the Resources & Policy Committee in the new Council year.

2 Election of Vice Chair

RESOLVED to elect Cllr Hinks as Vice Chairman of the Resources & Policy Committee to serve until the first meeting of the Resources & Policy Committee in the new Council year.

3 Questions and comments from residents

There were no questions or comments.

4 Apologies for absence

The Committee received apologies for absence from Cllr Marple (business) and **RESOLVED** to accept the reason for absence.

The absence of Cllr Jones was noted.

5 Declarations of Interest

No declarations of interest were received.

6 Schedule of Meetings

RESOLVED to agree the following meeting dates for 21/22:

- 8 June
- 27 July
- 19 October
- 14 December
- 8 February
- 5 April.

7 HR Sub-committee

RESOLVED

- (i) to establish an HR Sub-committee and agree the terms of reference as detailed in paper RP1/7;
- (ii) to appoint Cllrs Hinks, Hudspeth, Kynaston, Warner and Wastell as sub-committee members.

Chairman's initials and date:

 2/6/21

8 Task & finish/working groups

a RESOLVED

- (i) to establish a Market & Town Centre Working Group and agree the terms of reference as detailed in paper RP1/8a;
- (ii) to appoint Cllrs Jones, Hudspeth, Kynaston, Warner and Wastell as members of the group.

b RESOLVED

- (i) to establish a Town Hall Task & Finish Group with a remit to investigate current and future use of the Town Hall;
- (ii) to appoint Cllrs Hinks, Kynaston, Warner and Wastell as members of the group.

- c It was decided not to establish any other groups at this time.

9 Hirer request

The Committee considered a current hirer's request to continue to hold Wednesday evening classes and the implications and costs of this.

RESOLVED to pay for professional cleaning following any Town Council meetings (in addition to the current Tuesday and Thursday cleaning schedule) and to review the decision as and when current COVID guidelines change.

10 Date of next meeting

8 June 2021.

The meeting closed at 1.10pm.

Signed



Date

8/6/21