

Situation Analysis (FC 17.05.22 item 22).

To note that a number of issues raised in the report are being implemented and taken forward.

Quality Management, Performance Management and Exceptions reports

I have advised staff on the newly adopted policies and how these should be implemented. I have drafted standardised templates for use at each committee meeting.

ChALC motion

Motions to put forward to ChALC for their consideration to take forward with NALC were not received.

Briefings watched via You-Tube

Simple Tips to Cut Your Climate Impact – Overview from Scribe Academy
Are Freedom of Information Requests Like a Box of Chocolates? – Scribe Academy

Cyber Security and Data protection

A cyber security and data protection briefing/training for councillors and staff was provided by our IT consultant on 14.06.2022. The good councillors guide to cyber security along with the slides and recording from the event was to all councillors and staff.

Our G&OM, SM&SC and I have completed data protection training via 'High Speed Training' at a cost of £25 each. Each have received their certificates.

Cheshire West Crowdfunding - Project Creator Workshop – Spacehive

Update: CWaC have advised that other more appropriate methods of funding for Neston town hall staging improvements are being investigated.

External Audit

The external Auditor information for 2021/22 year-end has been sent.

Council and Local information

The Clerk magazine, NALC, ChALC information and About My Area newsletter: I read quarterly magazine, the weekly newsletters and regular bulletins that are published.

General information and updates

Committee and sub-committee agendas and supporting papers: Details have been overviewed and discussed with our Governance & Operations Manager (G&OM). Agendas have been signed and distributed. Our SM&SC has kept our website and Twitter account updated with the latest meeting information.

I cover and respond to the council@ emails and telephone calls when our SM&SC is absent and our G&OM covers these when both myself and the SM&SC are absent.

A Kunaj
Council Manager