



*Meeting (No)*     **Community & Environment Committee (3)**  
*Time & Date*     **10am, Thursday 7 July 2022**  
*Place*             **Neston Town Hall**  
*Document*        **Draft minutes**

**Present:** Cllrs Marple (Chair), Griffiths, Samuel and Wastell

**In attendance:** Miss A Duncan (Governance & Operations Manager), Cllr Kynaston and one resident

<b>PART 1: Items considered in the presence of the press and public</b>	
<b>29</b>	<b>Questions and comments from residents</b>
	A representative of the Parkgate Society spoke in relation to agenda item 40c and explained the background to the Parkgate heritage project.
<b>30</b>	<b>Apologies for absence</b>
	Apolgoies were received from Cllr Davies (personal) and the Committee <b>RESOLVED</b> to accept the reason for absence.
<b>31</b>	<b>Declarations of Interest</b>
	<p>Cllr Kynaston declared a non-pecuniary interest in agenda item 36 by virtue of being a friend of residents living closed to the proposed development location.</p> <p>Cllr Marple declared a non-pecuniary interest in agenda item 40c by virtue of being a member of the Parkgate Society.</p>
Item 40c was brought forward by common consent.	
<b>40c</b>	<b>RESOLVED</b> to provide a grant of £500 to the Parkgate Society as a contribution towards the cost of purchasing interpretation boards. Cllr Marple refrained from voting.
One resident left the meeting.	
<b>32</b>	<b>Minutes of the last meeting</b>
a	<b>RESOLVED</b> to confirm as a correct record the minutes of the Community & Environment Committee meeting held on 21.06.22. The Chair signed the minutes.
b	<b>RESOLVED</b> to confirm as a correct record the minutes of the Transport Sub-committee meeting held on 26.04.22. The Chair signed the minutes.
<b>33</b>	<b>Governance &amp; Operations Manager's report &amp; officer delegated decisions</b>
a	<p>The Governance &amp; Operations Manager's report (CE3/33a) was received.</p> <p>It was noted that on 06.07.22 the C&amp;E Chair had confirmed that the licensing application representation agreed by C&amp;E on 14.06.22 (minute 6) should be withdrawn on the grounds that the revised opening hours and comprehensive conditions accepted by Green Leisure would address many of the concerns of residents and would therefore meet the requirements for C&amp;E Committee to withdraw the Town Council's representation.</p>
b	The report of officer delegated decisions relating to the Community & Environment Committee was received.
<b>34</b>	<b>Exceptions report</b>
	The exceptions report was reviewed.
Chair's initials and date:	

<b>35</b>	<b>Budgets</b>
	The Committee's budget and earmarked reserves were considered.
<b>36</b>	<b>Planning application – land at Raby Park Road</b>
	<p>The Committee reviewed planning application <a href="#">22/00226/FUL</a> – erection of two bungalows and one dormer bungalow and alterations to existing houses to allow extension to existing access driveway at land at Raby Park Road.</p> <p><b>RESOLVED</b> to inform the Planning Authority that the revised plan does not address the drainage and sewerage issues as the quantity of discharge will be the same. The Town Council acknowledges that access to Raby Park Road has been improved but access issues still remain. All other previously submitted objections (as agreed by C&amp;E on 01.02.22) remain applicable to the revised application.</p>
<b>37</b>	<b>Christmas lights</b>
a	It was noted that the Christmas Lights Task & Finish Group first established on 12.04.22 had not met.
b	<p><b>RESOLVED</b> to provide delegated authority to officers in liaison with the Committee Chair to make all arrangements in the current year for provision and maintenance of a Neston Christmas lights scheme up to a maximum of the total specified annual budget and, in addition, to delegate authority to officers to utilise the Christmas lights EMR for this purpose if required.</p> <p><b>RESOLVED</b> to establish a Christmas Lights Task &amp; Finish Group to investigate and recommend to C&amp;E Committee a comprehensive and costed plan for a Christmas lights scheme for 2023 onwards. Group membership to consist of all C&amp;E members and the Mayor.</p>
<b>38</b>	<b>Sub-committees and working groups</b>
a	<p><b>RESOLVED</b> to establish an Environmental and Sustainability Sub-committee based on the terms of reference outlined in paper CE3/38a. Cllrs Samuel and Wastell were appointed as members of the sub-committee and it was agreed also to invite Cllr Townsend to be a member and Mr Allocock (WBRUA Chair) to be a non-voting member.</p> <p>The Committee agreed to recommend to Council that section C1 of the C&amp;E terms of reference be deleted and replaced by:</p> <p style="text-align: center;"><i>Work collaboratively with stakeholders and partners to preserve and enhance the local environment and create positive innovation opportunities for environmental sustainability, nature recovery and healthy green spaces.</i></p> <p>It was decided that the first meeting of the Environmental and Sustainability Sub-committee should not take place until Council had approved the recommended amendment to the C&amp;E terms of reference.</p>
b	<p><u>Neston Looking Better Group</u></p> <p><b>RESOLVED</b> to establish the Neston Looking Better Group for 22/23 and approve the terms of reference as detailed in paper CE3/38b. Cllrs Griffiths (lead), Kynaston, Marple and Samuel were appointed as members of the working group.</p> <p><u>Marsh Working Group</u></p> <p>A named vote was requested in relation to the establishment of the Marsh Working Group for 2022/23. In favour: Cllrs Griffiths, Marple and Wastell. Against: Cllr Samuel. The motion was carried.</p>
Chair's initials and date:	

	<b>RESOLVED</b> to establish the Marsh Working Group for 22/23 and approve the terms of reference as detailed in paper CE3/38b. Cllrs Marple (lead), Kynaston and Wastell were appointed as members of the working group. Other group members: Professor Clarkson, Dr Enevoldson and CWaC Cllr Barker.
<b>39</b>	<b>Defibrillators</b>
a	<p><b>RESOLVED</b> to update the Grants Policy to include an application maximum of £700 per application for defibrillator grants.</p> <p>It was agreed that provision of defibrillators within Neston should be considered as an agenda item at the next scheduled meeting.</p>
b	<p><u>Councillor proposal (Cllr Samuel)</u></p> <p>The Committee considered a proposal that:</p> <ul style="list-style-type: none"> <li>(i) all defibrillators in Neston are registered on the national database available to emergency services, regardless of local lists;</li> <li>(ii) the Town Council offers the Town Hall for training courses in the use of defibrillators. Sessions can be on a regular basis and the BHF video and aids used;</li> <li>(iii) NTC has signs at the start of the town and in various locations to state the locations of as many defibrillators as possible.</li> </ul> <p>It was agreed that:</p> <ul style="list-style-type: none"> <li>(i) defibrillators could only be registered on the national database by the owner but that the Town Council should encourage registration where possible;</li> <li>(ii) a request be made for the Market &amp; Town Hall Committee to confirm whether it would be possible to use the main hall free of charge for this purpose and, if so, C&amp;E would then consider whether and how regular training sessions might be offered and who would run the sessions;</li> <li>(iii) C&amp;E had already agreed at a previous meeting (minute 130, 01.02.22) to publicise defibrillator locations once the local defibrillator list was finalised. It was noted that this work was ongoing.</li> </ul>
<b>40</b>	<b>Grant applications</b>
a	It was noted that the Manager of Shell Hinderton had confirmed that there were currently no plans to install a defibrillator at this location.
b	<p><b>RESOLVED</b> to provide a grant of £1,450 to The Hinderton Arms to purchase a defibrillator with the requirement that the defibrillator be registered on the national database, installed on an outside wall and accessible for public use 24 hours a day. (As this application was made prior to the revision of the Grants Policy detailed in minute 39a, it was decided that Grants Policy Version 2 should be applied to this application.)</p>
Item 40c was considered earlier following item 31.	
<b>41</b>	<b>Neston Library – Summer Reading Challenge</b>
	<b>RESOLVED</b> to fund two activities at Neston Library as part of the Summer Reading Challenge at a combined cost of £180 from budget line 4371 (engagement with young people). Invoice to be requested from CWaC.
<b>42</b>	<b>Seminar feedback</b>
	It was noted that there had been no councillor attendance at the “How to Review Neighbourhood Planning Policies” seminar held on 29.06.22 (minute 168b, 12.04.22)
Chair’s initials and date:	

	but that Cllr Kynaston had transferred the fee for one place to a rerunning of this seminar scheduled for later in the summer.
<b>43</b>	<b>Date of next meeting</b>
	The next scheduled meeting date was noted as 11 October 2022. The Committee decided that no additional meetings were required.

The meeting closed at 12pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_