



<i>Meeting (No)</i>	<b>Full Council Meeting (7)</b>
<i>Time &amp; Date</i>	<b>25<sup>th</sup> January 2022 at 6.00pm</b>
<i>Location</i>	<b>Neston Town Hall</b>
<b>AGENDA</b>	

Notice is hereby given that –

A meeting of Neston Town Council will be held at Neston Town Hall on **Tuesday 25.01.2022 at 6.00pm** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

Mrs A Kunaj  
 Proper Officer of the Council  
 Council Manager  
 19.01 2021

Members of the public and the press are welcome to attend except for any “Part 2” items in which confidential information will be discussed and only Councillors and reporting officers may be present.

**AGENDA**

**PART 1: Items to be considered in the presence of the press and public**

		Document reference
<b>64</b>	<b>Apologies for absence</b> To receive and consider acceptance, and to note other absence	
<b>65</b>	<b>Questions and comments from residents</b> or representatives to a maximum of 3 minutes per person and an overall limit of 30 minutes	
a	on any item of business included in the agenda	
b	with the Chairman’s permission to seek information from the Council about matters of particular significance to the people of Neston	
<b>66</b>	<b>Minutes of the meetings</b>	
	To consider and approve the minutes of the meetings held 16 <sup>th</sup> November 2021 and inquorate record of 4 <sup>th</sup> January 2022.	<b>FC7/66</b>
<b>67</b>	<b>Declarations of Interest</b>	
	Members are invited to declare non-pecuniary and pecuniary interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is non-pecuniary or pecuniary.	
<b>68</b>	<b>Mayor’s Report</b>	
	To receive the mayor’s report FC7/68	<b>FC7/68</b>

<b>69</b>	<b>Council Manager's report</b>	
a	To receive the Council Manager's report FC7/69.	<b>FC7/69</b>
b	Questions to, and comments by, the Council Manager relating to progress of items decided at the last meeting of the Council	
<b>70</b>	<b>Council Budget requirement for 2022/23 Council year</b>	
	To discuss the projected outturn, budgets and draft precept figures. <i>Item carried forward from inquorate meeting 04.01.2022.</i>	<b>FC7/70</b>
<b>71</b>	<b>Precept 2022/23</b>	
a	To receive the RFO reports; summary sheet, report and band rates.	<b>FC7/71</b>
b	To consider recommendation of the Resources and Policy committee 14.12.2021 item 82 c  That a precept request of £291,303 be applied for to CWaC for the council's budget requirement for 2022/23.  This would result in a 3.2% increase on Band D from 2021/22.	
<b>72</b>	<b>Finance and Risk Assessment</b>	
a	To approve expenditure of £46,306.99 net from the Council's current account authorised by the RFO from 01.10.21 to 30.11.21, and Equals card payments of £105.97 net from 01.10.21 to 30.11.21	<b>FC7/72a</b>
b	To note the current account income of £41,522.66 net from 01.10.21 to 30.11.21.	<b>FC7/72b</b>
c	To agree the reconciliation of the Council's three bank accounts to 30.11.21.	<b>FC7/72c</b>
d	To approve the Full Council risk assessment and action plan	<b>FC7/72d</b>
<b>73</b>	<b>Councillor Surgeries</b>	
a	To consider setting up for an initial trial period of 3 months, extending to 6 months if successful, Community Engagement Surgeries. To be held at Neston Library alongside the current Police Surgeries that are held there as detailed in motion. <i>Item carried forward from inquorate meeting 04.01.2022. Note, some surgeries have already taken place.</i>	<b>FC7/73</b>
b	To agree nomination of councillors willing to attend at the surgeries; dates and times to be confirmed but will generally these have taken place on a Wednesday afternoon. <i>Item carried forward from inquorate meeting 04.01.2022.</i>	
<b>74</b>	<b>Councillor Vacancies and Co-option of members</b>	
a	To note that there are casual vacancies for the wards of Neston and Little Neston. It has been confirmed that an election was not called for these vacancies.	
b	To receive and consider application/s made or nomination/s for co-option to the Council for the wards of; <ul style="list-style-type: none"> <li>• Neston Ward – Stuart E Harper</li> </ul>	<b>FC7/74b</b>

	<ul style="list-style-type: none"> <li>Little Neston - Neil Heritage</li> </ul>	
<b>75</b>	<b>Recommendations from committees</b>	
A	<i>Resources &amp; Policy 14.12.2021 items 85 &amp; 95 respectively</i>	
1.	<p>Mid-year review of R&amp;P structure/terms of reference</p> <p>The committee recommends that;</p> <p>a) at the commencement of the 2022 council year the current Resources &amp; Policy Committee should be replaced by</p> <ul style="list-style-type: none"> <li>Finance &amp; Administration Committee (to take responsibility for sections A &amp; E of the current R&amp;P terms of reference)</li> <li>Market &amp; Town Hall Committee (to take responsibility for section C of the current R&amp;P terms of reference)</li> <li>HR Committee (to take responsibility for section F of the current R&amp;P terms of reference);</li> </ul> <p>b) the communication elements of section B of the current R&amp;P terms of reference should be transferred to Community &amp; Environment Committee's terms of reference to sit alongside C&amp;E's responsibility for community engagement;</p> <p>c) strategy and economic development should revert to Council and Council should establish task &amp; finish groups to investigate any aspects of either of these issues as deemed necessary.</p>	
2.	<p>Social Media Policy</p> <p>The committee recommends that the draft policy for social media be adopted with implementation following approval of a clear plan and costs.</p> <p><i>Note:</i> The R&amp;P committee have established a task and finish group to draft a social media action plan.</p>	<b>FC7/75.2</b>
<b>76</b>	<b>To note the minutes of the committee meetings</b>	
a	<i>Community and Environment: 9<sup>th</sup> September, 12<sup>th</sup> and 21<sup>st</sup> October and 7<sup>th</sup> December 2021.</i>	<b>FC7/76a</b>
b	<i>Resources and Policy: 14<sup>th</sup> December 2021.</i>	<b>FC7/76b</b>
<b>77</b>	<b>External Facilitator for Council review</b>	
	To consider details of services that will be provided by external facilitator / consultant to facilitate a Council review. <i>Item carried forward from inquorate meeting 04.01.2022.</i>	<b>FC7/77</b>
<b>78</b>	<b>Next meeting date</b>	
a.	To confirm the next scheduled council meeting as 17 <sup>th</sup> May 2022, the Annual Meeting of the Council.	
b.	To note that the Annual Town Meeting is scheduled for 19 <sup>th</sup> April 2022.	
<b>79</b>	<b>Any other Items</b>	

	That the Chairman determines are urgent for discussion, or noting for the next agenda	
<b>80</b>	<b>Exclusion of the Press and Public</b>	
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item	
<b>PART 2: Items to be considered in the absence of the press and public</b>		
<b>81</b>	<b>External Facilitator for Council review</b>	
	To consider approval of employment of an external consultant and details and of quotations for services to be provided, using item 77 as the benchmark specification issued to a number of consultants.	<b>FC6/72</b>

*"We are creating a sustainable market town with a vibrant centre for Neston, its residents, businesses and visitors by fostering a strong community spirit."*