



<i>Meeting (No)</i>	<b>Environmental &amp; Sustainability Sub-committee (2)</b>	<i>Date</i>	<b>22.11.22</b>
<i>Document</i>			<i>Ref No</i>
<b>Sub-committee Priorities and Work Plan</b>			<b>ES2/22</b>

The sub-committee may wish to consider prioritising its work over the coming months. Should the sub-committee choose to do so then the terms of reference summary and relevant extracts from the Strategy 2022-25 detailed below will be helpful points of reference. A suggested template can also be found below which will help structure the sub-committee's goal setting as well as being a tool to monitor progress towards achieving the goals.

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Governance & Operations Manager

### **SUMMARY OF TERMS OF REFERENCE**

**SUB-COMMITTEE PURPOSE:** Creating community level change that supports and improves the environment of Neston for the benefit of people and the planet

#### **SUMMARY OF THE TERMS OF REFERENCE:**

1. Build a network of relevant relationships / partnership working
2. Develop integrated sustainable travel
3. Encourage active travel
4. Partnership working to reduce emissions
5. Promote environmental awareness and work in partnership to achieve environmental change
6. Promote biodiversity
7. Investigate potential projects to benefit the local environment and make recommendations to C&E
8. Investigate/advise on environmental and sustainability matters as requested by C&E Committee

## **STRATEGY 2022-2025 – EXTRACTS RELEVANT TO ENVIRONMENTAL AND SUSTAINABILITY ISSUES**

Extracts from section 3 of the draft strategic plan are copied below and aspects highlighted in red are particularly relevant to the Environmental & Sustainability Sub-committee.

### **A TOWN TO ENJOY**

*Promoting the improvement of the Public Spaces, **addressing climate change issues and protecting the local environment** and heritage. Improved leisure assets and development of arts and culture provision.*

#### **We will**

##### **1. Contribute to the protection and enhancement our local environment and public spaces:**

- Adopt an Environmental and Sustainability Policy to support locally the climate change initiative which is so important to our residents.
- Work with our communities and local groups to develop progressive local solutions in response to the climate and ecological crisis.
- Improve our Town environment by ensuring the public spaces are clean, accessible and litter free, and to this end, introduce a Ranger service.
- Work with partners to improve signage and interpretation.
- Seek to preserve and enhance the Town 's biodiversity through supporting the retention, creation, and improvement of water and green infrastructure networks.
- Work with stakeholders to develop proposals for Environmental improvement corridors.
- Act as an advocate and gateway to other agencies in order to resolve nuisance complaints.
- Undertake an Environmental Audit to determine the effect of the Council's activities and measure its carbon footprint as a simple benchmark against which to monitor future progress.
- Support the CWaC Local Plan Strategic Policies regarding retention of the existing Green Belt.
- Lobby to promote sustainable new development and conversions.

##### **3. Recognise the range of leisure and sporting assets and seek to add to them:**

- Oppose new developments where recreation or sports facilities are lost unless equivalent provision is provided.
- Support and promote the development of new sports and leisure facilities to meet the needs of the local and surrounding population.
- Work with partners and "friends of" groups to maintain and upgrade the various green-spaces in the town.
- Recognise the needs of pedestrians and cyclists and promote cycling and walking in the town, including helping to fund the updating of maps.
- Support local sports and leisure organisations to expand and play a greater role in meeting the needs of the population.
- Work to maintain and enhance the provision of allotments in the Town.

## **SETTING PRIORITIES AND ESTABLISHING A WORK PLAN**

The sub-committee may wish to establish a plan to help structure and prioritise its work over the coming months. The template below aims to support this process and is divided as follows:

**GOAL** What are we going to do? What project/activity will be undertaken? Each individual goal needs to be clearly defined.

**OUTCOME** Why are we doing this? Each individual goal must achieve a clear outcome.

**ACTION STEPS** How are we going to achieve the goal? The sequence of key action steps (tasks) that are necessary to achieve the goal should be listed along with a target date for each step. Itemising the action steps will produce a structured work plan for each goal and will help the sub-committee to monitor progress.

**RESOURCES** Any budget requirements should be detailed along with how each task has been assigned – ie who will be responsible for completing each individual task.

**COMPLETION DATE** When will this goal be completed?

**CURRENT STATUS** The chart will become a working document for the sub-committee which will allow progress to be monitored and goals to be amended and added to as required.

<b>GOAL</b>	<b>ANTICIPATED OUTCOME</b>	<b>ACTION STEPS</b>	<b>RESOURCES</b>	<b>TARGET COMPLETION DATE FOR THE GOAL</b>	<b>CURRENT STATUS</b>

The Sub-committee may wish to consider beginning with just a small number of goals (perhaps two) and getting these underway before adding further goals.