



Meeting (No) **Community & Environment Committee (6)**  
 Time & Date **10am, 9 September 2021**  
 Place **Neston Town Hall**  
 Document **Draft Minutes**

**Present:** Cllrs Marple, Hinks, Kynaston, Samuel and Wastell

**In attendance:** Miss A Duncan (G&O Manager), Cllr Smith and CWac Cllr Millar

<b>PART 1: Items considered in the presence of the press and public</b>	
<b>63</b>	<b>Questions and comments from residents</b>
	There were no questions or comments.
<b>64</b>	<b>Apologies for absence</b>
	Apologies were received from Cllrs Davies (business) and Griffiths (personal). <b>RESOLVED</b> to accept the reasons for absence. The absence of Cllr Jackson was noted.
<b>65</b>	<b>Declarations of Interest</b>
	No declarations of interest were received.
<b>66</b>	<b>Minutes of the last meeting</b>
	<b>RESOLVED</b> to confirm as a correct record the minutes of the Community & Environment Committee meeting held on 29.07.21. The Chair signed the minutes.
<b>67</b>	<b>Governance &amp; Operations Manager's report</b>
	The Committee received the Governance & Operations Manager's report and noted that expenditure of £95 had been incurred to repair the perimeter fencing at the Raby Park Road site (work approved previously by committee on 20.07.21, minute 49e). The Committee also noted that arrangements were being made to trim an overgrown plot at a cost of £60 and that this work would be approved under delegated authority (delegated authority provided by Resources & Policy on 08.06.21, minute 22a).
<b>68</b>	<b>Christmas lights 2021 switch-on event</b>
	An event outline plan was considered and approved. The Committee requested that the event organiser liaise with the Senior Markets & Support Officer about availability of the Town Hall and Market Square and the facilities that could be accessed on the day. The Committee confirmed that £7,000 was the maximum funding available and requested updates on how the project was progressing.
<b>69</b>	<b>Local Plan Consultation</b>
	The task and finish group's draft response (report CE6/69) was considered. It was agreed to emphasise the importance of protecting the greenbelt land detailed in the Neighbourhood Plan. <b>RESOLVED</b> to submit the response as detailed in paper CE6/69 with the addition of a sentence stressing the importance of protecting the greenbelt as defined in the Neighbourhood Plan.
<b>70</b>	<b>Memorial bench – St Thomas' Church</b>
a	The Committee received an oral update on the condition of the memorial bench.
Chairman's initials and date:	

b	<b>RESOLVED</b> to provide delegated authority for G&O Manager to arrange installation of a refurbished bench including the inscription from the existing bench at a maximum cost of £275 from budget 4208 (environmental improvements).
<b>71</b>	<b>Grant awarded to NADAS for the Neston &amp; District Art Society Annual Exhibition</b>
	<b>RESOLVED</b> to approve a request for a project extension date to July 2022 (further event postponement resulting from COVID).
<b>72</b>	<b>Date of next meeting</b>
	The date of the next scheduled meeting was noted as 12 October 2021 at 6pm.
<b>73</b>	<b>Exclusion of the Press and Public</b>
	<b>RESOLVED</b> that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to Local Government Act 1972 by virtue of Paragraph 3 (financial or business affairs of any particular person).
CWaC Cllr Millar left the meeting.	
<b>PART 2: Items considered in the absence of the press and public</b>	
<b>74</b>	<b>Contract for the provision of Christmas lights 2021</b>
	<p>The Committee noted that the agreed contract specification had been sent to five companies and that three quotations had been received. The Committee considered three quotations.</p> <p><b>RESOLVED</b> to appoint Continuity Electrical Contractors to provide Christmas lights for 2021:</p> <ul style="list-style-type: none"> <li>• purchase &amp; installation of a 20ft tree at Parkgate (Donkey Stand) £5,530+VAT;</li> <li>• purchase and installation of lights to be wrapped around the existing Market Square tree (High Street entrance) £1,650+VAT;</li> <li>• purchase and installation of uplighters at the front of the Town Hall (on top of the two porches) £1,325+VAT.</li> </ul> <p><b>RESOLVED</b> to provide delegated authority to the Governance &amp; Operations Manager to arrange collection of council-owned decorations from the current location with the cost being reported to the next meeting.</p>

The meeting closed at 10.50am.

Signed \_\_\_\_\_ Date \_\_\_\_\_