

SMALL GRANTS PROGRAMME
(for one-off purchases - maximum £500)
APPLICATION FORM

Name of organisation	Parkgate Society
Official address (if applicable)	c/o 13 Leighton Road, Neston CH64 3SF

	First contact	Second contact
Name	Derick Cotton	Alan Passmore
Position	Treasurer	Secretary
Address		
Telephone		
Email	treasurer@parkgatesociety.co.uk	secretary@parkgatesociety.co.uk

Does your organisation have a named bank account with a minimum of two signatories?	YES	X
	NO	

Registration status (if applicable)	
Charity Commission registration number	503718
Companies House registration number	

Your organisation	
What does your organisation do?	<p>The Society is established for the public benefit in the area comprising Parkgate and District which hereafter is referred to as "the area of benefit".</p> <ol style="list-style-type: none"> To stimulate public interest in the area of benefit To promote high standards of planning and architecture in the area of benefit To secure the preservation, protection, development and improvement of buildings and features of historic or public interest in the area of benefit. To promote, encourage or financially support any activities or enterprise that tends to the benefit of Parkgate or its people. <p>To offer affiliation to other like-minded voluntary or charitable groups within the area of interest.</p>
How does your organisation benefit the local community?	<p>By delivering its objectives (above) through:</p> <ol style="list-style-type: none"> Monthly meetings of its executive committee

	<ol style="list-style-type: none"> Monthly talks available to its members. Co-operative working with local authorities. Newsletters and routine electronic correspondence with its membership. Projects such as that of this application. Publications. <p>Representation at regional similar minded events and functions</p>
How many people benefit directly from the work of your organisation (itemise numbers of members, volunteers and service users)?	<p>As at this date 288 individuals from 183 households under the management of an executive committee of 10 volunteers. Additionally, the society has a Community Spirit Team of some 20 volunteers who undertake monthly litter picking and attend to other needs that enhance the appearance of the area.</p>

Details of your grant application	
Item to be purchased including make/model and cost.	Installation of new bench for accessible viewing platform at Old Baths Car Park
Why do you need to make this purchase?	<p>To provide accessible facility especially for those with mobility issues</p> <p>To clear area and remove potential anti-social behaviour opportunities</p> <p>To move people away from central parade area</p>
How will this purchase benefit your organisation?	It is part of our "Vision for Parkgate" and one of three on going projects for the area.
How will this purchase benefit the local community?	It will add to the visitor experience and add to the sense of well-being and community pride of residents
TOTAL AMOUNT REQUESTED	£500

Financial information about your organisation (last financial year)	
What was the date of your last financial year end?	31 March 2022
What was your organisation's income in the last financial year?	£3,642
Did your organisation have a surplus or deficit for the last financial year?	Surplus £
	Deficit £108
What were your organisation's unrestricted reserves at the end of the last financial year?	£14,819
	But subsequently reduced to £4,378 with balance now reserved for projects

Financial information about your organisation (current financial year)	
Are you projecting a surplus or deficit for the current financial year?	Projected surplus £ Projected deficit £500
What are your organisation's projected unrestricted reserves for the end of the current financial year?	£4378 With reserves now set aside for upcoming projects

Previous grant support from Neston Town Council		
Please detail below previous grant support that your organisation has received from Neston Town Council during the past five years		
Date of grant award	Purpose of grant award	Amount
21 July 2022	Interpretation Boards	£500

The Town Council's funding priorities	
We look for projects that support the funding priorities detailed in the Town Council's Grants Policy. Which of these priorities will your one-off purchase support?	
To enable local people to participate in voluntary groups and activities.	Yes
To help the Neston area's voluntary and community groups to improve the impact on the community.	Yes
To ensure the provision of services, needed by the residents of the Neston area, via the voluntary sector.	Yes
To support organisations which meet the needs of people experiencing social and economic difficulties.	
To ensure that there is equality of access and opportunity for all Neston area residents to the services it provides and funds.	Yes
To improve or enhance the local environment.	Yes

Checklist	
Latest annual accounts	yes
Copies of written estimates or catalogue pages (if applicable)	yes
Policies for the protection of children and/or vulnerable adults (if applicable)	NA

Declaration	
<ol style="list-style-type: none"> 1. I am authorised to make the application on behalf of the above organisation. 2. I have read Neston Town Council's Grants Policy and Funding Agreement. 3. I certify that the information in this application is correct. 4. If the information in the application changes in any way I will inform Neston Town Council. 5. I confirm that our organisation has the necessary governance in place to ensure accountability for the spending of any grant money allocated by Neston Town Council. 6. I understand that information provided in this application (with the exception of contact details and signatures) will be in the public domain and will be uploaded to the Town Council's website. 7. I agree to participate in monitoring, auditing and reporting feedback related to Neston Town Council grant funding. 	
Name	Derick Cotton

Signature	
Date	20 December 2022

Applications to the small grants programme will be considered at the next scheduled People Committee meeting following receipt.

You can submit your application electronically to council@nestontowncouncil.org.uk or by post to Neston Town Council, Town Hall, High Street, Neston CH64 9TR.

NESTON TOWN COUNCIL PRIVACY NOTICE FOR APPLICANTS TO THE TOWN COUNCIL'S GRANTS PROGRAMME

The Data Protection Act 2018 governs how we handle personal data.

Why are we collecting your information?

On our grant application forms most of the information we need relates to your organisation. However, we are often provided with names, email addresses, contact telephone numbers and addresses relating to named individuals who are submitting the form on behalf of the group. We are processing in accordance with the Data Protection Act 2018. We will only use the personal data supplied for the means of administering the grants programme.

How will we use your information?

The information you provide to us in connection with your grant application (including personal contact details) will be held securely as hard copy originals and as electronic data on Neston Town Council's shared drive. We will only use this information to assess, process and award community grants. For those successful in obtaining a grant award, we will use information about the project in publicity to promote the grants programme but will not share any personal data. If we want to use any photographs showing people at your events we will ensure we gain consent from them at the time in order to use images of them.

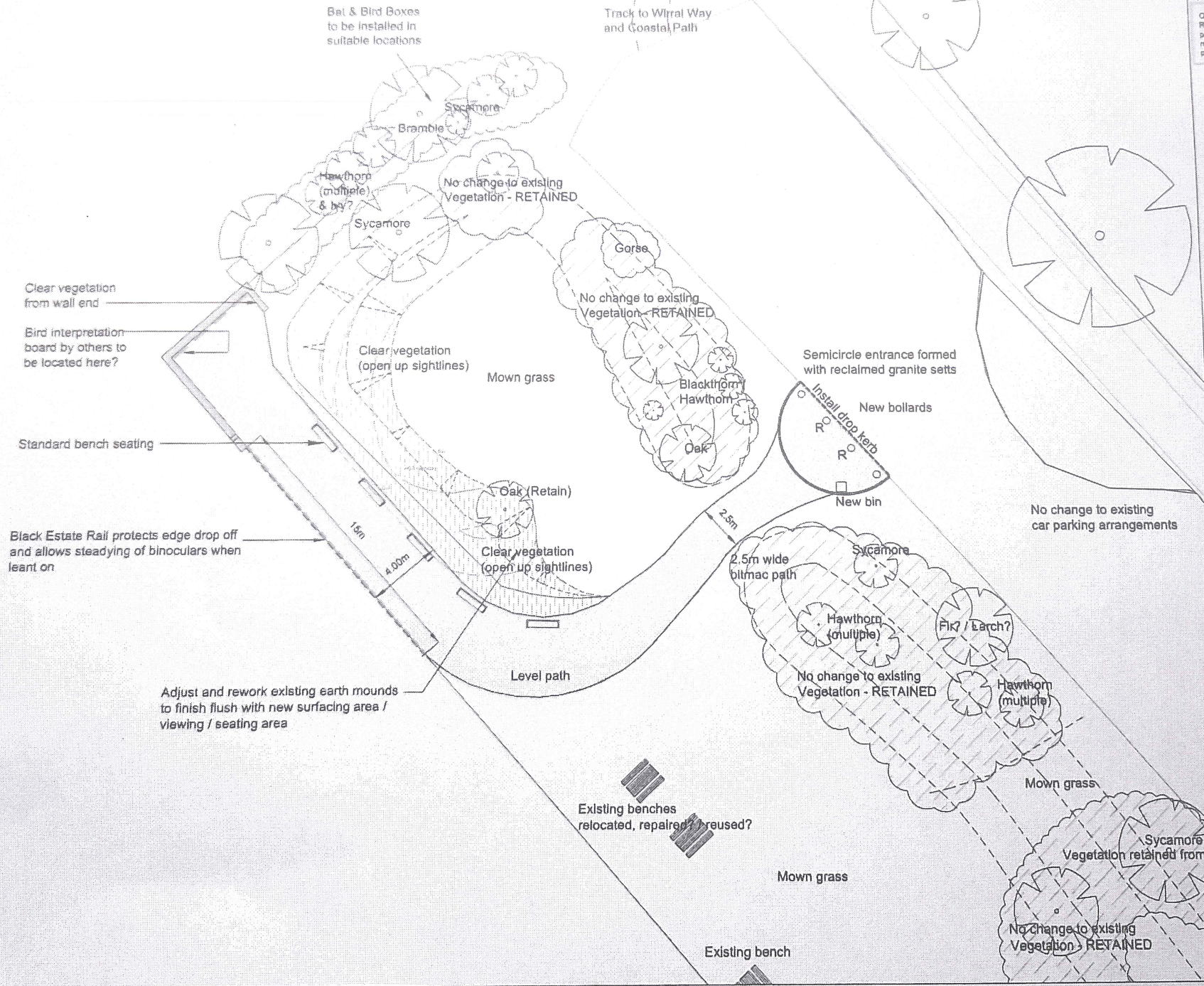
Who will we share your information with?

The information may be shared with other Council Officers and Town Councillors as part of our grant assessment and monitoring process. A redacted version of your grant application (removing private addresses, private telephone numbers, private email addresses and applicant signatures) will be considered at a grants meeting and, as such, will be uploaded to the Town Council website alongside other papers detailed on the agenda. Your contact details will not be passed on to third parties. Please note that Neston Town Council is subject to the Freedom of Information Act and other legislation.

How long will we keep your information?

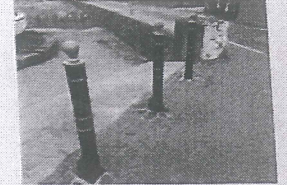
Information from successful applicants will be retained for the current financial year plus six years. A redacted version of the grant application uploaded to the website as a meeting paper will be available to view for an indefinite period (private addresses, private telephone numbers, private email addresses and applicant signatures are redacted).

Information from unsuccessful grant applicants will be kept for 12 months from the point of application. A redacted version of the grant application uploaded to the website as a meeting paper will be available to view for an indefinite period (private addresses, private telephone numbers, private email addresses and applicant signatures are redacted).

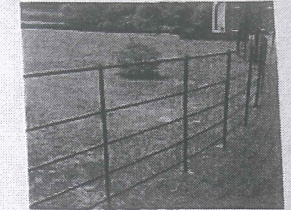


Notes
 OS Licence No. 100023277. Crown Copyright Reserved.
 Reproduced for Ordnance Survey mapping with the
 permission of the Stationary Office. Unauthorised
 reproduction infringes Crown Copyright and may lead to
 prosecution or civil proceedings by Her Majesty's controller.

Promenade bollards (removable & fixed)



Estate railings at path edge protecting the seawall drop off



REDUCED SCHEME
 PHASED APPROACH

Cheshire West
 and Chester

PARKGATE OLD BATHS

Reduced Scheme
 Phased Proposals

Drawing Number: 137-16

Drawn by: MPH

Scale:

1:200 @ A3

Date: Oct 2022

Total
 Environment

TOTAL ENVIRONMENT
 LANDSCAPE DESIGN
 Nicholas House, 1 Black Friars, Chester,
 Cheshire CH1 2NU

Parkgate Old Baths - Environmental Improvements GUIDE BUDGET COST ESTIMATE / INFORM DESIGN DECISIONS / FUNDING BID					Reduced Scheme Oct 2022	Project Part Totals
Cost Estimate for budgeting - not a quote						
Item	Qty	rate	total cost	Item / Area Totals		
COST INCREASES DUE TO KNOCK ON EFFECTS OF WORLD EVENTS AND INCREASED FUEL PRICES / CHANGES IN LAW ON RED DEISEL ETC						
PROJECT PART 1: MAIN SEATING / VIEWING AREA AND ASSOCIATED ACCESS IMPROVEMENTS						
All Prelim figure (incl remove waste from site)	Item	1	£500.00	£500.00	£500.00	
Contractors other Costs	Item	1	£500.00	£500.00	£500.00	
Path Surfacing (Main Scheme Area)						
Excavations (190 m2 x 0.25)	m3	48	£22.00	£1,056.00		
Terram (+10%)	m2	209	£1.00	£209.00		
Hardcore subbase (190m2 x .15)	m3	29	£72.00	£2,088.00		
Alternative material - 150x22mm timber edge (Sea wall used as edge in part)	m	68	£10.00	£680.00		
Reclaimed Granite Sett edge for semicircle (single row)	m	11.5	£75.00	£862.50		
New road kerb / drop kerb installation	m	7	£45.00	£315.00		
Alternative surface wearing course material - Gravel: Supply and lay 50mm depth wearing course of Self Binding Gravel laid and finished as per suppliers instructions incl wetting and rolling to ensure binding / compaction. Material : 6mm down to dust Breedon Wayfairer / Buff or similar approved	m2	190	£16.00	£3,040.00		
TOTAL					£8,250.50	
Furniture (for Project Part 1 only)						
Fixed Bollards (Broxap - Pontypool Cast Iron Bollard)	no	2	£165.00	£330.00		
Removable Bollards (Broxap - Pontypool Cast Iron Bollard)	No	2	£300.00	£600.00		
Black Estate Railing to protect drop off	m	15	£70.00	£1,050.00		
Standard MRM Royal Bench with arms	No	5	£600.00	£3,000.00		
New standard MRM bin	no	1	£550.00	£550.00		
Interpretation boards etc ALL BY OTHERS				£0.00		
Bat and Bird Boxes	No	6	£50.00	£300.00		
TOTAL					£5,830.00	
Vegetation clearance and planting works						
Clearance of trees and roots / stumps - allowance	No	3	£100.00	£300.00		
Clearance of shrubs and bramble etc and removal of roots - allowance	m2	100	£4.00	£400.00		
Spray off areas of vegetation	m2	100	£0.10	£10.00		
Cultivate and prepare bare ground for reseeding back to grass area	m2	100	£0.25	£25.00		
Earthworks extension of existing low mounds from suitable arisings. Allow for soiling over with 50mm depth topsoil, and seeding, make good back to grass. (Allow 100m2)	item	1	£250.00	£250.00		
1 years maintenance and establishment works	item	1	£200.00	£200.00		
TOTAL					£1,185.00	
Works Totals					£16,265.50	
Contingency Sum set at 5%					£813.28	
Total CAPITAL WORKS Budget figure (Excl VAT)					£17,078.78	£17,078.78

NOTE CWAC TE FEES NEED TO BE ADDED TO SUMS AT 12% OF CAPITAL SUM

£2,049.45

PLUS ANY ADDITIONAL COSTS AND FEES RELATING TO ECOLOGICAL SURVEYS AND OR PLANNING APPLICATION WORKS SHOULD THIS BE REQUIRED - ALL TBC

TOTAL PROJECT FUNDING REQUIRED THEREFORE (CAPITAL WORKS PLUS FEES)**£19,128.23**

Heritage Trail	Community Spirit team Litter pick monthly	Railway Memorabilia
Bat Box	Interpretation Boards	Planters Replanted twice yearly
Hi C	Heritage signs	Walks Leaflet and other publications

Our future talks programme

21st Nov at 6.30 pm - Hot-pot Supper, ***followed by*** - Dr Phil Lloyd - Politics &

Tourism: The importance of the Chester & Holyhead Railway 1845-1966.

16th Jan at 8.00 pm - Anthony Annakin-Smith - Statesmanship, Tragedy and

Love: A Remarkable Tale of Parkgate's 19th Century Overseas Adventurers.

20th Feb at 8.00 pm - Dr Trevor Evans - The Devil's Porridge: Local Munitions Production.

20th Mar at 8.00 pm - David Williams - A Loop in Time: The Story of Puddington.

17th Apr at 8.00 pm - Peter Bolt - Thomas Brassey.

15th May at 8.00 pm - Sir David Dalton - The NHS: a Prescription for Improvement: a Personal View from an ex-NHS Trust Chief Executive.

All at Neston Club

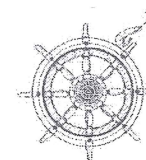
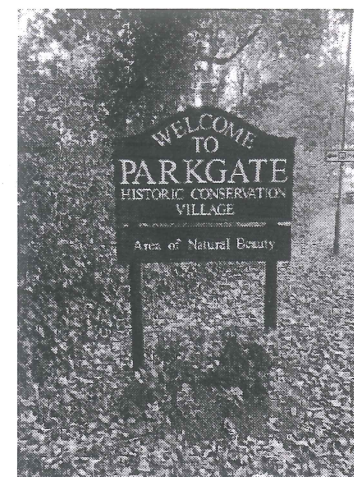
Strength in Numbers – Why not join us?

Parkgate Society



PLEASE SUPPORT OUR GOLDEN ANNIVERSARY PROJECTS

Registered Charity 503718



1972 – 2022

www.parkgatesociety.co.uk

Strength in Numbers – Why not join us?

Working together to promote and maintain the unique character of Parkgate

The Parkgate Society was formed in 1972 to promote and maintain the unique character of Parkgate, the only seaside resort in Cheshire. Over the years the Society has worked closely in partnership with local councils, and as can be seen on the back page it has produced a range of projects that has enriched the visitor experience and made our village such a wonderful place in which to live. To mark our Golden Anniversary we have planned three new projects:

The first project was to completely update our website, www.parkgatesociety.co.uk where you can find details of our Society, our projects, the history of Parkgate and access to all of our very informative newsletters since 1972. You can also find details of our monthly talks, membership information, tide times, and other local news.

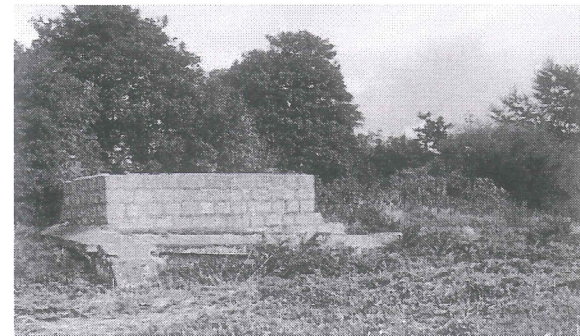
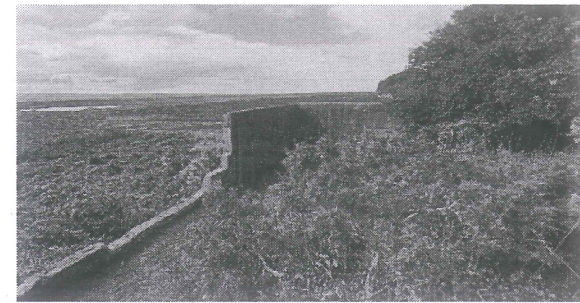
The second project is to install 6 new interpretation boards giving information of the rich heritage and history at 6 sites along our Heritage Trail. A seventh board is being provided by Cheshire West and Chester Council (CWaC). We have successfully raised the funds through a crowd funding scheme and hope to have the boards in place shortly. Furthermore we exceeded our target and plan to use the money for a small development at the Old Baths car park.

Please support our third project

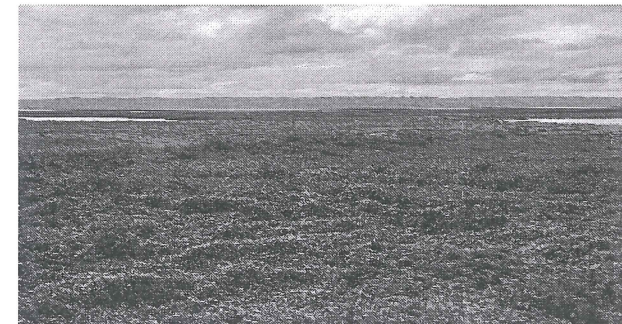
The third project is to provide an accessible viewing platform at the north (far) end of the Old Baths Car Park, particularly with mobility needs in mind. This is an idea that has been around for a long while and once again we are working closely in partnership with CWaC and are seeking support and funds through a crowd funding scheme that can be found at www.spacehive.com/parkgate-society-viewing-platform

Your support will be greatly appreciated

Old Baths Viewing Platform



The area is presently largely inaccessible, overgrown, yet within good sight of two pools (one recently created). The project will clear the area sufficient for creation of a level viewing platform, easy access route, safety fencing and seating along with interpretation boards to aid identification of birds and wildlife.



See more at www.spacehive.com/parkgate-society-viewing-platform

PARKGATE SOCIETY
Balance Sheet as at 5 April 2022

	2022		2021	
	£	£	£	£
Surplus on Revenue Account		<u>14,819</u>		<u>14,927</u>
Represented by:				
Balance in HSBC current account		5,915		7,701
Balance in Skipton B.S.Account		8,822		7,311
Stocks at cost				
"This is Parkgate" booklet		228		261
Debtors and prepayments				
Newsletter for next issue	0		274	
Owing for sales of 'This is Parkgate'	100		0	
Prepaid re Music Festival	5		0	
Web site	70		72	
Gift Aid Tax refund	<u>260</u>		<u>222</u>	
		<u>435</u>		<u>568</u>
		15,400		15,841
Less:-				
Grants and Bequests				
	Brought forward	New	Used in 2021/22	Carried forward
Grant from CWaC Councillor	125		0	125
Grant from Dane Plus Housing	74		0	74
Donation	0	144	0	144
Bequests etc	<u>503</u>		<u>503</u>	<u>0</u>
	702	144	503	199
Grants etc carried forward			343	702
Creditors				
Subscriptions received in advance			210	202
Other			<u>28</u>	<u>10</u>
			581	914
		<u>14,819</u>		<u>14,927</u>

Accounts prepared by the Society Treasurer
D. Cotton

12-Aug-22

I have examined the Accounts of the Parkgate Society without carrying out an audit and confirm that the attached Balance Sheet and Revenue Account are in accordance therewith.

S. C. Edwards

12-Aug-22

CONSTITUTION OF THE PARKGATE SOCIETY

Registered Charity Number 503718

1 NAME

The name of the Society shall be the Parkgate Society.

2 OBJECTIVES

The Society is established for the public benefit for the following purposes in the area comprising Parkgate and district, which area shall hereafter be referred to as 'the area of benefit'.

- (a) To stimulate public interest in the area of benefit.
- (b) To promote high standards of planning and architecture in the area of benefit'
- (c) To secure the preservation, protection, development and improvement of buildings and features of historic or public interest in the area of benefit.
- (d) To promote, encourage or financially support any activities or enterprise that tends to the benefit of Parkgate or its people.
- (e) The Society may offer affiliation to other like-minded voluntary or charitable groups within the area of interest.

In furtherance of the said purposes, but not otherwise, the Society through its executive committee shall have the following powers:-

- (i) To promote research into subjects directly connected with the objectives of the Society and to publish the results of any such research.
- (ii) To act as a co-ordinating body and co-operate with the Local Authority, Planning Committees, Sanitary, Drainage and other local statutory Authorities, voluntary organisations, charities and persons having aims similar to those of the Society.
- (iii) To engage in discussions with other such organisations or charities and to undertake appropriate joint activities.
- (iv) To promote or assist in promoting activities of a charitable nature throughout the area of benefit.
- (v) To publish papers, reports and other literature.
- (vi) To make surveys and prepare maps and plans and collect information in relation to any place, erection or building of beauty or historic interest within the area of benefit.
- (vii) To hold meetings, lectures and exhibitions.
- (viii) To educate public opinion and to give advice and information.
- (ix) To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation and otherwise, provided that the Society shall not undertake any permanent trading activities in raising funds for its primary purposes.
- (x) To take and accept any gifts of property, whether subject to any special trusts or not.
- (xi) To sell, let, mortgage, dispose of or turn to account all or any of the property or funds of the Society as shall be necessary.
- (xii) To borrow or raise money for the purposes of the Society on such terms and on such security as the Executive Committee shall think fit, but so that the liability of individual members of the Society shall in no case extend beyond the amount of their respective subscriptions.
- (xiii) To do all such other things as are necessary for the attainment of the said purposes.

3 MEMBERSHIP

Membership shall be open to all who are interested in actively furthering the purposes of the Society. No member shall have power to vote at any meeting of the Society if his subscription is in arrears at the time.

The subscription of a member joining the Society in the three months preceding 6th April in any year shall be regarded as covering membership for the Society's year commencing on 6th April following the date of joining the Society.

4 SUBSCRIPTIONS

The annual subscription for a family or a single person shall be:-
such reasonable sum as the Executive Committee shall determine from time to time, and it shall be payable on or before 6th April each year. Membership shall lapse if the subscription is unpaid three months after it is due. Children of members may attend meetings, but may not vote at any meeting of the Society.

5 MEETINGS

An Annual General meeting shall be held in or about October of each year to receive the Executive Committee's report and audited accounts and to elect Officers and Members of the Committee. The Committee shall decide when ordinary meetings of the Society shall be held and shall give at least 14 days' notice of such meetings to all members.

Special General Meetings of the Society shall be held at the written request of members representing not less than 10% of the existing membership of the Society, and whose subscriptions are fully paid-up. 25 members personally present shall constitute a quorum for a meeting of the Society.

6 OFFICERS

Nominations for the election of Officers shall be made in writing at least 14 days before the Annual General Meeting. Such nominations shall be supported by proposer and seconder, and the consent of the proposed nominee must first have been obtained. The election of Officers shall be completed prior to the election of further Committee members.

The Officers of the Society shall consist of:-

Chairman
Vice-Chairman
Honorary Secretary
Honorary Treasurer
Honorary Membership Secretary

All of whom shall relinquish their office every year and shall be eligible for re-election at the Annual General Meeting. A President and Vice-President may also be elected at a General Meeting of the Society, for periods to be decided at such a meeting. The Executive Committee shall have the power to fill casual vacancies occurring among the Officers of the Society.

7 THE EXECUTIVE COMMITTEE

The Executive Committee shall be responsible for the management and administration of the Society. The Executive Committee shall consist of the Officers and not more than seven other members. The Committee shall have the power to co-opt further members (who shall attend in an advisory and non-voting capacity). The Officers and Members of the Committee shall normally be resident or work in the area of benefit, but the Committee shall have the power to co-opt additional members from outside the area of benefit. The President and Vice-Presidents may attend any

meeting of the Executive Committee, but will not vote at any such meeting. In the event of an equality in the votes cast, the Chairman shall have a second or casting vote. Nominations for election to the Executive Committee shall be made in writing at least 14 days before the Annual General Meeting. They must be supported by a proposer and seconder, and the consent of the proposed nominee must first have been obtained. If the nominations exceed the number of vacancies, a ballot shall take place in such manner as shall be determined. Members of the Executive Committee shall be elected at the Annual General Meeting of the Society, outgoing members may be re-elected. The Executive Committee shall meet not less than six times a year at intervals of not more than two months, and the Honorary Secretary shall give all members not less than seven days' notice of each meeting. The quorum shall, as near as may be, comprise one third of the members of the Executive Committee.

8 SUB-COMMITTEES

The executive Committee may constitute such sub-committees from time to time as shall be considered necessary for such purposes as shall be thought fit. The Chairman and Secretary of each sub-committee shall be appointed by the Executive Committee and all actions and proceedings of each sub-committee shall be reported to and confirmed by the Executive Committee as soon as possible. Members of the Executive Committee may be members of any sub-committee and membership of a sub-committee shall be no bar to appointment to membership of the Executive Committee. Sub-Committees shall be subordinate to the Executive Committee and may be regulated or dissolved by the Executive Committee.

9 EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS

The Executive Committee shall, out of the funds of the Society, pay all proper expenses of administration and management of the Society. After the payment of the administration and management expenses and the setting aside to reserve of such funds as may be deemed expedient, the remaining funds of the Society shall be applied by the Executive Committee in furtherance of the purposes of the Society.

10 INVESTMENT

All monies at the time belonging to the Society and not required for immediate application for its purposes shall be invested by the Executive Committee in or upon such investments, securities or property as it may think fit, subject never the less to the authority, approval, or consent of the Charity Commissioners, or required by law or by the special trusts affecting any property in the hands of the Executive Committee.

11 TRUSTEES

Any freehold and leasehold property acquired by the Society shall and, if the Executive Committee so directs, any other property belonging to the Society, may be vested in trustees, who shall deal with such property as the Executive Committee may from time to time direct. Any trustee shall be at least three in number or a trust corporation. The Power of Appointment of new Trustees shall be vested in the Executive Committee. A trustee need not be a member of the Society, but no person whose membership lapses by virtue of paragraph 3 hereof shall thereafter be qualified to act as a trustee, unless and until re-appointed as such by the Executive Committee. The Honorary Secretary shall from time to time notify the Trustees in writing of any amendment hereto and the Trustees shall not be bound by any such amendments in their duties as Trustees, unless such notice has been given. The society shall be bound to indemnify the Trustees in their duties (including the proper

charge of a Trustee being a Trust Corporation) and liability under such indemnity shall be a proper administrative expense.

12 AMENDMENTS

This Constitution may be amended by a two-thirds majority of members present at an Annual General Meeting or Special General Meeting of the Society, provided that 28 days' notice of the proposed amendment has been given to all members, and provided that nothing therein contained shall authorise any amendment the effect of which would be to cause the Society at any time to cease to be a charity in law.

13 NOTICES

Any notice required to be given by these rules shall be deemed to be given if left or sent by prepaid post addressed to the address of that member last notified to the Secretary.

14 WINDING UP

The Society may be dissolved by a two-thirds majority of members voting at an Annual General Meeting or a Special General Meeting of the Society, confirmed by a simple majority of members voting at a further Special General Meeting held not less than 14 days after the previous Meeting. If a motion for the dissolution of the Society is to be proposed at an Annual General Meeting or a Special General Meeting, this motion shall be referred to specifically when notice of the Meeting is given. In the event of the dissolution of the Society the available funds of the dissolution of the Society and its Minute Book and other records shall be transferred to one or such more charitable institutions having objects similar or reasonably similar to those hereinbefore declared as shall be chosen by the Executive Committee and approved at the Meeting of the Society at which the decision to dissolve the Society is confirmed.

Agreed on 24th January 1974, as subsequently amended on 18th October 1999, 24th October 2005, 20th October 2008 and 17th September 2018