



Meeting (No) **Community & Environment Committee (11)**
 Time & Date **6pm, Tuesday 18 April 2023**
 Place **Neston Town Hall**
 Document **Draft Minutes**

Present: Cllrs Marple (Chair), Davies and Griffiths

In attendance: Miss A Duncan (Governance & Operations Manager)

PART 1: Items considered in the presence of the press and public

109 Questions and comments from residents

There were no questions or comments.

110 Apologies for absence

The Committee received apologies from Cllr Wastell (personal) and **RESOLVED** to accept the reason for absence.
 The absence of Cllr Samuel was noted.

111 Declarations of Interest

No declarations of interest were received.

112 Minutes of the last meeting

RESOLVED to confirm as a correct record the minutes of the Community & Environment Committee meeting held on 21.02.23. The Chair signed the minutes.

113 Governance & Operations Manager's report & officer delegated decisions

- a The Governance & Operations Manager's report was received and it was noted that the online allotment renewal system had been renewed for a further 12 months at a cost of £92.34+VAT. It was also noted that the cost of installing the bunting in the town centre totalled £2,524.50+VAT.
- b It was noted that there had been no officer delegated decisions relating to the Community & Environment Committee since the last meeting.

114 Exceptions report

It was noted that there were currently no exceptions to report for the Community & Environment Committee.

115 Committee budgets

The month 12 Committee budget and earmarked reserves were noted.

116 Town Hall defibrillator

- a The Committee considered paper CE10/116 relating to maintenance of the Town Hall defibrillator.
- b **RESOLVED** to retrospectively approve the purchase of a set of replacement pads and a replacement AED starter kit for the Town Hall defibrillator at a total cost of £82.32+VAT from budget 4360 (community grants).
- c **RESOLVED** to keep a spare set of pads and a spare AED starter kit in standby to ensure uninterrupted availability of the defibrillator.
- d **RESOLVED** to provide delegated authority to officers to purchase replacement pads, starter kits and batteries as required for the Town Hall defibrillator from budget 4360 (community grants).

Chair's initials and date:

117	Grants
a	RESOLVED to provide a grant of £2,500 to Little Actors for the 2023/24 season of theatre.
b	RESOLVED to provide a grant of £2,500 to Friends of Park Fields to create a dipping platform and pond edging to the larger of the newly created ponds.
c	RESOLVED to provide a grant of £1,362 to Neston Air Cadets for the paddle sports development plan.
d	The Committee considered a grant request of £1,578.89 from Eco Communities to trial the Cheshire Cup Club in Neston. It was agreed to revisit this request following assessment of Cheshire Cup Club trial due to begin in Chester in May 2023.
e	RESOLVED to approve an alteration of grant award to allow the money awarded for Music Zone and overheads to be used instead to support Hip & Harmony's performance at the 2023 Eisteddfod.
118	Donations
a	RESOLVED to approve an end of event expenditure breakdown from Hip & Harmony for the 2022 Christmas lights switch-on event.
b	RESOLVED to approve a costed project outline and agreed to provide a donation of £1,700 to Neston Village Fair Committee for the Neston Village Fair 2023.
c	RESOLVED to approve a costed project outline and agreed to provide a donation of £1,600 to Friends of West Vale Park for the West Vale Park Family Fun Day 2023.
d	RESOLVED to offer a donation of £7,600 to Hip & Harmony to provide a 2023 Christmas lights switch-on event.
e	<p>The Committee considered a visit report (CE10/118e) from Cllr Cragg and Cllr Jones relating to the Neston High School Makerspace recycling project.</p> <p>RESOLVED to provide a donation of £3,500 to Neston High School for the purpose of developing the Makerspace project. The Committee decided to vire £3,500 from budget 4363 (community event donations) to budget 4371 (youth engagement) to facilitate this donation.</p>
119	Coronation
a	RESOLVED to approve an additional bunting installation cost of £124.50 from budget 4367 (coronation celebrations).
b	RESOLVED to make a donation of £700 to Ness Neighbours to support a Coronation coffee morning and a commemorative Ness photograph.
c	<p>The Committee considered ways to further support the Coronation celebrations in Neston and RESOLVED to make a total of £700 in donations to:</p> <ul style="list-style-type: none"> (i) Neston Methodist Church Welcome Café Coronation coffee morning (£100) (ii) Neston Methodist Church community Coronation lunch (£200) (iii) Churchill Court Coronation celebration (£200) (iv) Parish Church to create commemorative service sheets for the Coronation services to be held at St Thomas', St Michael's and St Mary's (£200). <p>RESOLVED to provide delegated authority to the Governance & Operations Manager in liaison with the Chair to use the remaining funds in the Coronation budget/EMR if required for the following purposes:</p>
Chair's initials and date:	

	(i) to approve any further celebration funding requests that are received if they are considered to be value for money and of benefit to the community, and (ii) to purchase Coronation celebration items as required.
d	The Committee considered three quotations (paper CE10/119d) to produce Coronation celebration bags and selected quotation 1. RESOLVED to purchase 500 cotton tote bags printed with a Coronation design from Threadit at a cost of £415+VAT and to distribute the bags to the various celebration events being held throughout the town with any remaining bags to be made available in the Town Hall and market.
120	Litter picking
	RESOLVED to purchase litter picking equipment for use at community clean-up events at a maximum cost of £150+VAT (budget 4208 – environmental improvements).
121	Marsh Working Group
a	The Committee received the notes of the Marsh Working Group meeting held on 22.03.23 and requested that the minutes recorded thanks to Dr Peter Enevoldson for his report and for his continuing commitment to monitoring and improving conditions on the marshes as well as providing the seasonal mosquito forecast.
b	The Committee agreed to pursue options with the High School to implement an annual eponymous prize in recognition of the contribution made by the late Professor Clarkson. The Governance & Operations Manager agreed to progress this with the High School and report back to a future meeting.
122	Neston Village Fair
	RESOLVED to have a Town Council stand at the Village Fair on 1 July. It was agreed that any decisions about a theme for the Council stand and how the stand will be managed on the day will be taken at a later date.
123	Date of next meeting
	RESOLVED to hold an additional meeting of the Community & Environment Committee at 10am on Tuesday 25 April.

The meeting closed at 7.15pm.

Signed _____ Date _____