



*Meeting (No)* **Community & Environment Committee (1)**  
*Time & Date* **6pm, Tuesday 6 June 2023**  
*Place* **Neston Town Hall**  
*Document* **Agenda**

The following members of Neston Town Council's Community & Environment Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 6<sup>th</sup> June 2023** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

**Cllrs: E. Cragg, S. Davies, P. Doughty, J. Griffiths, T. Hardcastle, B. Marple, A. Townsend**

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 31<sup>st</sup> May 2023

Zoë Dean  
Locum Chief Officer  
Neston Town Council

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## AGENDA

<b>PART 1: Items to be considered in the presence of the press and public</b>		
<b>1</b>	<b>Election of Chair</b>	
	To elect the Chair of the Community & Environment Committee for the ensuing year.	
<b>2</b>	<b>Election of Vice-Chair</b>	
	To elect the Vice-Chair of the Community & Environment Committee for the ensuing year.	
<b>3</b>	<b>Public Participation</b> (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
<b>4</b>	<b>Apologies for Absence</b>	
	To receive and consider acceptance of reasons for absence and to note other absence.	
		<b>Papers</b>
<b>5</b>	<b>Declarations of Interest</b>	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
<b>6</b>	<b>Minutes of the Last Meeting</b>	
	To accept and sign the minutes from the Community & Environment Committee meeting held on 02.05.23.	CE1/6
<b>7</b>	<b>Governance &amp; Operations Manager's Report (including Exceptions and Officer Delegated Decisions)</b>	
	To receive the Governance & Operations Manager's report.	CE1/7
<b>8</b>	<b>Committee budgets 2023/24</b>	
	To receive the month one Committee budget and the current earmarked reserves.	CE1/8
<b>9</b>	<b>Grants</b>	
	To receive an update on the current status of community grant expenditure for the financial year 23/24.	CE1/9
<b>10</b>	<b>Community Event Donations</b>	
a	To receive an update on the current status of community event donations for the financial year 23/24.	CE1/10a
b	To consider providing a donation of £499 to support Neston Library's Summer Reading Challenge.	CE1/10b
c	To receive an update on the Christmas lights switch-on event and agree a way forward.	
<b>11</b>	<b>Installation of Christmas Lights</b>	
	To agree to extend the contract with the current contractor for installation of Christmas lights. Costed options will be provided for consideration and approval at the next meeting.	CE1/11
<b>12</b>	<b>Annual High School Prize</b>	
	To agree to create a memorial prize commencing September 2023 and to approve the associated expenditure.	CE1/12

<b>13</b>	<b>Annual Closure of Chester Road Car Park</b>	
	To agree that officers should purchase temporary car park closure signs on an annual basis up to a maximum cost of £150+VAT per year. The signs will be used to provide advance notice of the annual closure of Chester Road car park during the visit of the fun fair.	
<b>14</b>	<b>Allotment Site Pest Control</b>	
	To agree to renew the annual pest control contract for Raby Park Road allotment site at a maximum cost of £225.	
<b>15</b>	<b>Village Fair</b>	
	To establish a task & finish group to make all arrangements for the Town Council stand at the Village Fair.	
<b>16</b>	<b>Working Groups and Sub-committees</b>	
a	To agree to the continuation of the Marsh Working Group, approve the terms of reference and appoint members.	CE1/16a
b	To agree to the continuation of the Neston Looking Better Group, approve the terms of reference and appoint members.	CE1/16b
c	To consider the Committee's terms of reference and decide whether any other groups or sub-committees will be required for the current year.	CE1/16c
<b>17</b>	<b>Date of Next Meeting</b>	
	To note that the next scheduled meeting will held be on 10.10.23 at 6pm.	