Meeting (No)	**Finance & Administration Committee (1)**
Time & Date	**10am Tuesday 13 June 2023**
Place	**Neston Town Hall**
Document	**Draft Minutes**

Present: Cllrs Jones (Chair), Braithwaite, Edwards and Hudspeth

In attendance: Miss A Duncan (Community & Environment Manager) and Cllr Marple (Deputy Mayor)

PART 1: Items considered in the presence of the press and public	
1	**Election of Chair**
	The Deputy Mayor called for nominations and one nomination was received. **RESOLVED** to elect Cllr Jones as Chair of the Finance & Administration Committee for the ensuing Council year (three votes in favour and one vote against). The Deputy Mayor left the meeting.
2	**Election of Vice-Chair**
	No nominations were received and it was agreed to defer this item until the next scheduled meeting.
3	**Public Participation**
	No members of the public were present.
4	**Apologies for Absence**
	The Committee received apologies from Cllr Kynaston (personal) and Cllr Wastell (personal) and **RESOLVED** to accept the reasons for absence.
5	**Declarations of Interest**
	No declarations were received.
6	**Minutes of the Last Meeting**
	RESOLVED to accept as a correct record the minutes of the Finance & Administration Committee meeting held on 07.03.23. The Chair signed the minutes.
7	**Committee Budgets 2023/24**
	The Committee received the month one Committee budget statement and earmarked reserves.
8	**Delivery Plan**
	The Chair explained that work was ongoing to assess and prioritise the delivery plan and that the Delivery Plan Task & Finish Group would be meeting again in the near future. It was noted that that standing committees would be asked to consider relevant aspects of the delivery plan as part of the September/October cycle of committee meetings.
9	**Date of Next Meeting**
	It was noted that the next scheduled meeting would held be on 12.09.23 at 10am.

The meeting closed at 10.10am.

Signed _____ Date _____