



Meeting (No)

**FULL COUNCIL (6)**

Time & Date

**6.30pm, 18<sup>th</sup> October 2016**

Location

**St Thomas's Church, Parkgate**

## **Minutes**

**Present:** Cllrs Shipman (Mayor), Barker, Chambers, Clayton, Fleetwood, Griffiths, Jilani, Kynaston, Lloyd, Loch, Marlow and Montgomery, Roberts and Mrs Kunaj (Council Manager)

**In attendance:** 7 residents (one arrived at the end of item 80)

### **PART 1: Items considered in the presence of the press and public**

#### **80 Questions and comments from residents**

Mr Frank Hadley read out a statement of his concerns and request for a review of the junction of the B5134/A540 and its associated junctions in Neston. A copy of the records was provided for the Council's files.

The Mayor advised that Mr Hadley had raised this issues at the last Planning and Environment committee, where it had been agreed that joint working with CWaC Highways department was required. Following CWaC highways engineers advice, the committee would then look at the whole motion.

Jan Cooper wanted to know who was responsible for sweeping the pavements and how often this took place in Neston town centre, as she expressed her dissatisfaction at their current state. Ms Cooper also asked 'what progress', if any had been made with Shand shop, and at what stage was the planning application for Elan Homes, as it was unclear on the CWaC website.

Ms Jan Cooper was advised that her first and last points, the responsibility of CWaC, would be investigated. The Shand shop was privately owned and although some measures, should the building be deemed unsafe could be taken, upon inspection by CWaC, they had not deem the building unsafe.

#### **81 Apologies for absence**

**Resolved** to approve absence from Cllrs Carter (personal), Pilley (personal) and Wilkie(personal)

**Absent:** Cllr Cray

#### **82 Declarations of Interest:** None.

#### **83 Minutes of the last meeting**

**Resolved:** To approve the minutes of 30<sup>th</sup> August 2016 as a true and correct record. The Mayor signed the minutes.

#### **84 Council Manager's Report** was received.

#### **85 Chairman's Announcements**

- *Community Pride competition:* Congratulations were given to the Civic Society (runner up) and Parkgate Society ('Little Gem') awards.
- *An ex councillor* was revealed to have serious health issues. Council to send its best wishes.
- *Junior Mayor/Councillor:* The Mayor is consulting with local schools.

Mayor's initial and date

*[Signature]*  
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A request to use the projector and screen for future council meeting was made.

## **86 Recommendations from Committees**

### **1 Town Centre Committee (13/09/16)**

**Resolved:** That unspent New Homes Bonus funds, earmarked for improvements to Neston Station and surrounds, be allocated to installation costs of CCTV at the Station.

### **2 Human Resources Committee 27/09/16**

**Resolved:** That a budget virement of the Town Centre committee salaries codes 4004 (centre 103) and 4401 (centre 401) to the Human Resources committee 4000 (centre 104), to correctly reflect the new structure.

## **87 Standing Committees**

- a) The number of members of the Council's Standing Committees was noted.
- b) No requests were made by members for nomination to alternative committees, and / or retirement from committees
- c) **Resolved:** To nominate to the Society & Culture committee Cllrs Clayton and Jilani, and to the Town Centre committee, Cllrs Clayton and Montgomery.

## **88 Formal Complaint**

Members noted that formal complaint had been received relating to the process and procedures involved in the election of a coopted Member for Parkgate Ward at the meeting of the Council on 30 August 2016.

**Resolved:** To set up a working group, consisting of Cllrs Clayton, Griffiths, Kynaston, Marlow and Montgomery to investigate the complaint, and report findings to the Council, in accordance with the Council's complaints procedure.

## **89 Finance**

- a) **Resolved:** To approve expenditure of £27,996.74 net for the council's current account.
- b) The income from 14.9.16 to 12.10.16 of £1,999.53 was noted.
- c) **Resolved:** That the bank account reconciliations for cash books 2, 4 and 5 to 30.09.16 agreed. The Mayor signed the balancing figures.

## **90 Improving communication with those seeking financial support**

The Council Manager advised that officers in this role, would have to remain impartial and could not suggest how changes to could be made to secure funding.

**Resolved:** Should an officer of the Town Council, on receipt of an application for financial assistance from the Council, consider that the request in the form received will not be approved by the Council or one of its Committees, the officer shall seek engagement with the applicant to seek amendments to the request such that the probability of rejection is reduced.

## **91 Minutes of Committees & Working Groups**

The minutes of the meetings listed below were noted.

Mayor's initial and date



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- a *Society and Culture* 06/09/16 & 03/10/16
- b *Town Centre Committee* 13/09/16
- c *Finance and General Purposes Committee* 20/09/16
- d *Human Resources Committee* 27/09/16
- e *Project Partner Committee* 29/09/16
- f *Planning and Environment Committee* 04/10/16

**92 Other Items:** *Welcome sign at Parkgate / Buggen Lane* had been vandalised.

**93 Next meeting:** 6<sup>th</sup> December 2016 at Neston Town Hall, Neston, time to be confirmed.

*All members of the public left the meeting*

## **PART 2: Items considered in the absence of the press and public**

### **94 Exclusion of the Press and Public**

**Resolved:** To exclude public and press for the remaining items because of likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

### **95 Project Partner ITT and Contract**

- a Members received an oral report and precis of the implications of the contract for Council in light of the latest developments. An extraordinary meeting is to be scheduled.
- b Members received the committee recommendation to approve the revised ITT and Contract and did not take any further action.

Meeting closed at 7.40pm

Signed



Dated

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