



Meeting (No)

Time & Date

Location

**Extraordinary Council meeting (10)**

**6:30 pm Tuesday 28 March 2017**

**Town Hall, High Street, Neston**

## **MINUTES**

**Present:** Cllrs Shipman (Mayor), Carter, Chambers, Clayton, Griffiths, Kynaston, Marlow and Montgomery, and Mrs Kunaj (Council Manager)

### **PART 1: Items considered in the presence of the press and public**

#### **156 Questions and comments from residents :**

#### **157 Apologies for absence**

**Resolved** to accept apologies from Cllrs Barker (business), Cray (business), Fleetwood (personal), Lloyd (personal), Loch (personal), Pilley (personal) and Roberts (business).

**Absent:** Cllr Jilani

#### **158 Declarations of Interest:**

#### **159 Chairman's announcements:**

- *Election / Casual vacancy:* The Mayor outlined the statutory election and casual vacancy procedures and timelines.

#### **160 Minutes of Committees**

The minutes of the meetings listed below were noted.

- Society and Culture Committee, 28 February 2017*
- Planning and Environment Committee, 7 March 2017*
- Town Centre Committee, 14 March 2017*

*Item 131 Parkgate Festival – loan of gazebos.* The Council Manager informed Council that the current supplier of the Council's gazebos no longer supplies double gazebos, and can supply single gazebos at a cost of £581 each, with delivery of orders taking a minimum of three months.

#### **161 Standing Orders**

**Resolved** To adopt amended Standing Orders as detailed in paper FC10/161.

#### **162 Council Committees**

- Council received a paper proposing changes to the nature of Council Committees with effect from May 2017.
- Observations made by Members unable to be present at this meeting were read out by the Council Manager.
- The Motion was considered.

From 16 May 2016 there shall be four Standing Committees of the Council which shall be

- Policy Committee
  - responsible for matters outlined in document FC10/162
  - with a composition outlined in document FC10/162

Chairman's initial and date

*MS*  
*4/4/17*

- b People Committee
  - i responsible for matters outlined in document FC10/162
  - ii with a composition outlined in document FC10/162
- c Places Committee
  - i responsible for matters outlined in document FC10/162
  - ii with a composition outlined in document FC10/162
- d Resources Committee
  - i responsible for matters outlined in document FC10/162
  - ii with a composition outlined in document FC10/162

and that

- e Council and committees should meet over an eight-week cycle allowing in each for non-meeting weeks and a Policy Committee meeting midway between Full Councils.

An amendment was accepted by Proposer and Seconder that:

- a. two additional members of the Policy committee be directly elected by Council
  - b. other Standing Committees appoint a substitute to attend should the Chair of that committee be unavailable to attend the Policy Committee
- The amendment was agreed.

**Resolved unanimously:** That the motion as amended be agreed.

### **163 Committees' Terms of Reference**

**Resolved unanimously:** that the Terms of Reference for the committees as outlined in document FC10/163 a – d be agreed for the committees listed below.

- a Policy Committee
- b People Committee
- c Places Committee
- d Resources Committee

### **164 Financial regulations**

**Resolved:** that the financial regulations as updated and in accordance with the NALC model be agreed.

## **PART 2: Items considered in the absence of the press and public**


### **165 Exclusion of the public**

**Resolved** To exclude the public and press for the remaining item because of likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

### **166 Asset Management Agreement with Cheshire West and Chester Council**

**Resolved** To approve a draft Heads of Agreement for the Management Agreement with Cheshire West and Chester Council (CWaC) as recommended by the Task & Finish Group, subject to the supply by CWaC of the schedule of the Town Hall's fixtures and fittings and contents for insurance purposes.

Chairman's initial and date

  
4/4/17

**167 Recommendations of Finance and General Purposes committee at its meeting 21.03.17**

**Resolved** that:

- a. Terrain be appointed as the Council's health & safety contractor
- b. Investment of £54,089.07 be made with United Trust Bank
- c. Quotation of £4,870 be approved for the cost of replacement of bollards on Market Square.

**Meeting closed at 8pm**

**Signed** \_\_\_\_\_

A handwritten signature in black ink, appearing to be 'M. J. [unclear]', written over a horizontal line.

**Dated** \_\_\_\_\_

4/4/17