

Meeting (No)

Time & Date

Location

**FULL COUNCIL (4)**

**6.30pm, 12<sup>th</sup> July 2016**

**Town Hall, High Street, Neston**

**Minutes**

**Present:** Cllrs Shipman (Mayor), Barker, Chambers, Cray, Fleetwood, Griffiths, Jilani, Lloyd, Loch, Pilley and Wilkie.

**Absent:** Cllr Cox

**PART 1: Items considered in the presence of the press and public**

44	<b>Questions and comments from residents:</b> None.
45	<b>Apologies for absence</b> <b>Resolved:</b> To accept apologies from Cllrs Carter (personal), Kynaston (business) and Marlow (personal).
46	<b>Co-option of members</b> Members received and consider application made for Neston Ward. <b>Resolved:</b> To co-opt Angus T Montgomery to the Council as one of the representatives for Neston Ward.
47	<b>Declarations of Interest:</b> None.
48	<b>Council Manager's Report:</b> Additions to the written report: <b>Concept Interiors Blinds &amp; Curtains</b> – An invoice for £169.00 has been paid for the installation of a blind in the office reception area. <b>Casual Vacancy for Riverside Ward</b> – an enquiry has been made <b>ChALC – Training Session</b> - Planning 2 – Enforcement, Appeals & Inquiries is taking place on 14 <sup>th</sup> July at the Cheshire View, Christleton, Chester at 7pm <b>Department of Transport – Town &amp; Country Planning Act 1990 section 247</b> - Notification of the stopping of a highway at Quayside, Little Neston, has been provided. <b>Community Infrastructure Levy Consultation (CIL)</b> - There is a public consultation ending on 19 <sup>th</sup> August 2016. CIL will replace some but not all section 106 requirements, s106 will continue in certain circumstances. The Council have produced a draft charging schedule for the proposed introduction of CIL. This sets out the level of CIL charge which is considered to be viable in different parts of the borough. A draft Regulation 123 list has also been prepared, which sets out potential infrastructure types and projects to be funded by CIL.
49	<b>Chairman's Announcements:</b> None.
50	<b>Standing Committees</b>
	The number of members of the Council's Standing Committees were noted: Finance & General Purposes - 5 (2 vacancies) Planning & Environment - 6 (1 vacancy) Society & Culture - 7 (0 vacancy) Town Centre Committee - 6 (1 vacancy)


Mayor's initial and date 16/5 3/8/16

	Human Resources - 5 (0 vacancy) Should the Council wish to do so at the meeting, to elect Members to fill vacancies – <i>this item was deferred to August meeting</i>		
51	Minutes of the meetings		
	<b>Resolved:</b> To approve the minutes of 17 <sup>th</sup> May, 21 <sup>st</sup> & 28 <sup>th</sup> June 2016. The Mayor signed the minutes		
52	<b>Finance</b>		
a	<b>Resolved:</b> To approve expenditure of £44,382.27 net		
b	The received income of minus £34,674.83 was noted. Duplicate income of £19,283.43 has been received and input.		
c	<b>Resolved:</b> That the bank account for cash books 2, 4 and 5 to 30.06.16 reconciled. The Mayor signed the balancing figures.		
53	<b>Financial Regulations, Standing Orders and Policies</b>		
	<b>Resolved:</b> To approve amendment of the regulations and agreed policies to accommodate the appointment of the new Finance Manager / RFO and the new staff titles following the Council staff restructure.		
54	<b>Hip &amp; Harmony</b>		
	Members noted that the final accounts for the grant of £1,750 to Hip 'n' Harmony in respect of Big Lunch 2016 had been accepted under delegated authority.		
55	<b>Deeside Business Forum</b>		
	<b>Resolved:</b> To make a donation of £100 to the Deeside Business Forum.		
56	<b>Recommendations from Committees</b>		
1	Planning and Environment Committee 14/06/16		
	<b>Resolved:</b> That no categories of planning applications should be excluded from the standard process for submission of comments.		
2	Society & Culture Committee 28/6/16		
a	<i>Hip &amp; Harmony (Ladies Day Entertainment 2016)</i> <b>Resolved:</b> That the final accounts for the £4,500 grant be accepted.		
b	<i>Hip &amp; Harmony (Lights 'n' Lanterns 2016)</i> The Council Manger read out an email that had been received from Hip & Harmony, following publication of the Society & Culture committee meeting minutes 28/06/16. Much consideration and debate ensued. Council considered the recommendation of the Committee that "a payment of £8,000 be made for this event with the Town Hall being made available free of charge for rehearsals. The cost of any additional features to be met by the grant recipient approaching other potential sources of funding such as local businesses." <i>An amendment was proposed:</i> that the second sentence be deleted and substitute this with 'Hip & Harmony are invited to submit a revised programme which will be subject to approval by the Society and Culture committee.' <i>The amendment was carried.</i>		
		Mayor's initial and date <i>MS 30/8/16</i>	

	<b>Resolved:</b> That a payment of £8,000 be made for this event with the Town Hall being made available free of charge for rehearsals. That Hip & Harmony are invited to submit a revised programme which will be subject to approval by the Society and Culture committee.		
3	Project Partner Committee 30/06/16		
	<b>Resolved:</b> That: <ul style="list-style-type: none"> <li>i. the specific amendments are agreed in principle, <u>SUBJECT TO</u> the Council's solicitor agreeing the final wording of the revised contract based on these suggested changes.</li> <li>ii. the cost of any additional legal fees does not exceed £1000</li> <li>iii. should no suitable project partner be identified the Council will continue to provide grants to applicants for the events identified within the contract.</li> </ul>		
57	Economic Development Plan		
	<p>The report of a meeting of representatives of the Town Council and Cheshire West &amp; Cheshire Council FC4/57 into the establishment of a Delivery Group recommended in the Plan was considered. Members agreed that the publication and recruitment process should be publicised and take the same format as those taken for the Neighbourhood Plan.</p> <p><b>Resolved:</b></p> <p>A. To endorse the recommendation of the meeting for the establishment of a two tier delivery structure of a Core Delivery Group supported by a number of working groups.</p> <p>B. To agree the appointment to the Core Delivery Group as representatives of the Town Council the Chairman of the Town Council's Standing Committees (except Human Resources), supported by the Council Manager</p> <p>C. To establish and appoint members to the town centre, visitor economy, and employment working groups reporting to the Core Delivery Group with specific terms of reference determined by the Core Delivery Group, and to instruct the Council's existing Transport Group to fulfil the same function</p> <p>D. To actively publicise the establishment of these groups and to invite members of the local community, who consider that they could contribute to the work of the groups, to put their details forward for consideration by the Core Delivery Group.</p>		
58	Minutes of Committees & Working Groups		
a	Town Centre Committee		
	The minutes 24/05/16 were noted.		
b	Society & Culture Committee		
	The minutes 31/5/16 & 28/6/16 were noted.		
c	Finance and General Purposes Committee		
	The minutes 07/06/16 were noted.		
d	Planning and Environment Committee		
<b>Mayor's initial and date</b>		<i>[Signature]</i>	30/8/16

	The minutes 14/06/16 were noted.		
e	Human Resources Committee		
	The minutes 16/05/16 & 21/06/16 were noted.		
f	Project Partner Committee		
	The minutes 30/06/16 were noted.		
59	<b>Other Items:</b> None.		
60	<b>Exclusion of the Press and Public</b>		
	<b>Resolved:</b> To exclude public and press for the remaining items because of likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.		
<b>PART 2: Items considered in absence of the press and public</b>			
61	<b>Council Restructure</b>		
	<b>Resolved:</b> To approve redundancy payment of £2,307.69		
62	<b>Next meeting:</b> 30 <sup>th</sup> August 2016		

**Meeting closed at 7.40pm**

Signed  Dated 30/8/16