

	Meeting (No)	Meeting of the Council (3)
	Time & Date	22 September 2020 at 6pm
	Location	Remotely via Zoom
<b>MINUTES</b>		

**Present:** Cllrs Warner (Mayor), Bolderson, Davies, Griffiths, Hinks, Hudspeth, Jackson, Jones, Kynaston, Lynch, Roberts, Roe, Townsend and Wastell.

**In attendance:** Miss A Duncan (Governance & Operations Manager) and one member of the public.

**PART 1: Items considered in the presence of the press and public**

**33 Apologies for absence**

The absence of Cllrs Flockhart and Hutt was noted.

**34 Questions and comments from residents**

There were no questions or comments.

**35 Declarations of Interest**

There were no declarations.

**36 Co-option of members**

A nomination was considered for co-option to the Council for Parkgate ward (one vacancy).

**RESOLVED** to co-opt Mrs Susan Samuel to the office of Ward Councillor for Parkgate ward for Neston Town Council.

**37 Minutes of the meeting**

**RESOLVED** to approve minutes of the meetings held on 28<sup>th</sup> January 2020 & 28<sup>th</sup> July 2020 as a true and correct record. The minutes will be signed at the next Full Council face-to-face meeting to be held.

**38 Mayor's Report**

Council received the Mayor's report and noted in particular that a virtual civic service had been scheduled for 4 October and also that the sale of face masks had so far raised £800 for charity.

**39 Council Manager's report**

This item was deferred until the next meeting.

**40 Streamlining Committee Structure**

Council considered a proposal to streamline the current committee structure.

**RESOLVED** to:

- merge the Resources and Policy committees,
- approve terms of reference for the combined committee as detailed in paper FC3/40,

Mayor's initials and date:

*SKW*

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- convert the current Policy Sub-committee into the HR Sub-committee of the Resources and Policy Committee, and
- approve membership and terms of reference for the sub-committee as detailed in paper FC3/40.

**41 Schedule of Meetings**

The schedule of meeting dates to May 2021 was noted.

**42 Committee Membership**

- a The current committee membership for the remainder of the Council year was noted.
- b Cllr Jones withdrew his membership of the People & Places Committee.
- c **RESOLVED** to appoint Cllrs Hinks and Wastell to the Resources & Policy Committee.

Cllrs Hinks and Hudspeth expressed a wish to become members of the HR Sub-committee and it was agreed that their requests would be put to the next meeting of the Resources & Policy Committee.

**43 Neston Town Hall**

It was agreed that the Town Hall would not reopen to hirers until it was considered safe to do so, taking account of government guidance/instructions and after approval of a COVID-19 risk assessment.

**44 Fairtrade**

Council considered the proposal outlined in paper FC3/44.

**RESOLVED** that the Town Council would:

- support Fairtrade and purchase only Fairtrade products for refreshments for Town Council meetings and events where these were available, and
- support the Fairtrade Steering Group in their efforts to gain CWaC permission for the installation of "Fairtrade Town" signs for the "Welcome to Neston" signs.

**45 Consultation – changes to the current planning system**

Council considered paper FC3/45 and agreed a consultation response as follows:

- answer "yes" to questions one to eight inclusive;
- for question two add the caveat "but consideration must be given to smaller areas where a 0.5% target would not be appropriate";
- for all remaining questions (questions nine to thirty-five inclusive) state "We feel unable to answer this question in the best interests of Neston residents because the information provided has a lack of clarity".

**46 Consultation – planning for the future**

Council decided that it would meet on 15 October 2020 at 6pm for the purpose of agreeing a response to the "planning for the future" consultation. It was agreed that members would submit their comments to the G&O Manager by 9am on 5 October and that these comments would be collated into a report which would form the basis of discussion at the meeting.

Mayor's initials and date: 

**47 End of year budget report**

The RFO's 19/20 year end budget report (paper FC3/47) was considered.

**48 Recommendations from Committees**

It was noted that no committee meetings had taken place during Council recess in August.

**49 To note the minutes of the committee meetings**

Council noted the minutes of committee meetings:

*People:* 11.02.20 & 10.06.20

*Places:* 21.01.20, 03.03.20 & 07.07.20

*Resources:* 04.02.20, 19.2.20, 17.3.20, 10.06.20, 23.06.20, 07.07.20 & 10.09.20

*Policy:* 18.2.20, 3.3.20, 2.3.20 & 21.7.20.

**50 Any other Items**

There were no other items for discussion.

**51 Date of next meeting**

The next meeting of the Council to be held on 15 October 2020 at 6pm.

The meeting closed at 7.55pm.

Signed \_\_\_\_\_  \_\_\_\_\_ Date 22 JUN 2021