



*Meeting (No)*      **Finance & Administration Committee (1)**  
*Time & Date*      **10am    Tuesday 13 June 2023**  
*Place*                **Neston Town Hall**  
*Document*          **Agenda**

The following members of Neston Town Council's Finance & Administration Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 13<sup>th</sup> June 2023** at Neston Town Hall, commencing at **10am** for the purpose of transacting the business as listed below.

**Cllrs: C. Braithwaite, J. Edwards, S. Hudspeth, S. Jones, P. Kynaston, S. Wastell**

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 7<sup>th</sup> June 2023

Zoë Dean  
 Locum Chief Officer  
 Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
<b>1</b>	<b>Election of Chair</b>	
	To elect the Chair of the Finance & Administration Committee for the ensuing Council year.	
<b>2</b>	<b>Election of Vice-Chair</b>	
	To elect the Vice-Chair of the Finance & Administration Committee for the ensuing Council year.	
<b>3</b>	<b>Public Participation</b> (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
<b>4</b>	<b>Apologies for Absence</b>	
	To receive and consider acceptance of reasons for absence and to note other absence.	
		<b>Papers</b>
<b>5</b>	<b>Declarations of Interest</b>	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
<b>6</b>	<b>Minutes of the Last Meeting</b>	
	To accept and sign the minutes from the Finance & Administration Committee meeting held on 07.03.23.	FA1/6

<b>7</b>	<b>Committee Budgets 2023/24</b>	
	To receive the month one Committee budget statement and earmarked reserves.	FA1/7
<b>8</b>	<b>Delivery Plan</b>	
a	To receive an oral update on progress of the Delivery Plan Task & Finish Group.	
b	To agree next steps.	
<b>9</b>	<b>Date of Next Meeting</b>	
	To note that the next scheduled meeting will held be on 12.09.23 at 10am.	