



Meeting (No) **HR SUB-COMMITTEE (6)**  
Time & Date **5pm on 27<sup>th</sup> April 2021**  
Place **Remote meeting via Zoom**  
Document **Minutes**

**Present:** Cllrs Hinks, Hudspeth, Kynaston and Wastell and A Kunaj (Council Manager).

**PART 1: Items considered in the presence of the press and public**

**47** Cllr Wastell as Vice Chair of the committee, took the Chair for the meeting

**Questions and comments from residents** or representatives to a maximum of three minutes per person and an overall limit of 30 minutes

**48 Apologies for absence**

Resolved to approve apologies for absence from Cllr Warner (business)

**49 Declarations of interest:** None.

**50 Minutes of the last meeting**

**Resolved** to approve the minutes of the last HR Sub-committee meeting 03.03.2021.

The minutes of the meeting will be signed at the next face to face HR Sub-committee meeting.

**51 Temporary Recruitment of staff for Market Co-ordination**

- a. Members considered recommendations in report HR6/51
- b. Members agreed to recommend to Council via Resources and Policy committee that delegated authority be provided to the Council Manager in liaison with the HR sub-committee Chair to employ on a temporary basis a market and admin co-ordinator for 5 hours per week.

**52 Exclusion of the Press and Public**

**Resolved** that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

**Part 2: Items considered in the absence of the press and public**

**53 Market Officer updates**

- a An oral report on the induction and probationary meetings for the Market Officer was provided.

**54 Senior Market and Support Co-ordinator**

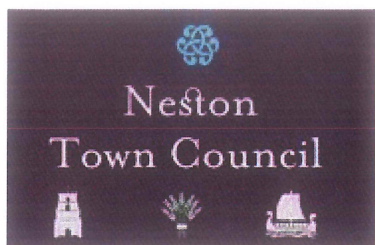
- a An oral report on SM&SC's absence was provided.

**55 Date of next meeting**

The next HR Sub-committee meeting was noted to be 5<sup>th</sup> May 2021.

Meeting closed at 5.20pm

Signed MAKUNAJ Dated 8/6/2021



*Meeting (No)* **HR SUB-COMMITTEE (1)**  
*Time & Date* **1.30pm, Wednesday 5 May 2021**  
*Place* **Remote meeting via Zoom**  
*Document* **Minutes**

Present: Cllrs Hinks, Hudspeth, Kynaston, Warner and Wastell and A Kunaj (Council Manager)

Cllr Warner opened the meeting

**PART 1: Items considered in the presence of the press and public**

**1 Election of Chair for the meeting**

**Resolved** to elect Cllr Hinks as Chairman of the HR Sub-Committee for the ensuing council year.

Cllr Hinks took the Chair.

**2 Election of Vice Chair**

**Resolved** to elect Cllr Warner as the Vice Chairman of the HR Sub-Committee.

**3 Questions and comments from residents:** None.

**4 Apologies for absence:** None

**5 Declarations of interest:** None.

**6 Schedule of Meetings**

Members agreed that HR Sub-committee meetings would be called ad hoc

**7 Date of next meeting** will be confirmed when a meeting needs to be called.

Meeting closed at 13:40

Signed

Dated

8/6/2021