



Meeting (No) **MARKET & TOWN HALL COMMITTEE (7)**
 Time & Date **6.00pm Tuesday 04 April 2023**
 Place **Neston Town Hall**
 Document **Draft Minutes**

Present: Cllrs Jones (Chair), Griffiths, Hudspeth and Marple.

In attendance: Mrs N McMahon (Senior Markets & Support co-ordinator)

PART 1: Items considered in the presence of the press and public	
83	Questions and comments from residents
a	There were no questions or comments from residents.
84	Apologies for absence
	There were no apologies received. The absence of Cllr Samuel was noted.
85	Declarations of Interest
	No declarations were received.
86	Minutes of the last meeting
	RESOLVED to confirm as a correct record, the minutes of the Market & Town Hall Committee meeting held on 21.2.23. The Chair signed the minutes.
87	Committee budgets
a	The current Committee budget and earmarked reserves were considered. The committee requested that the RFO clarify the end of year position for budget line 4437 CWaC Cleaning. The committee requested an update from the Chief Officer and RFO regarding the Asset Management Agreement. The committee discussed the upcoming 300 year anniversary of Neston Market and agreed that the council should start planning for this occasion.
88	Finance
a	The Committee received the revenue from Town Hall room hire, Market Square hire and market rent to 28.2.23.
b	Market Zettle/Square fees from 1.2.23 to 28.2.23 were noted.
c	RESOLVED to approve expenditure of £68.94 gross paid under delegated authority from 01.2.23 to 28.2.23.
d	RESOLVED To approve a breakdown of HRGO costs from 01.2.23 to 28.2.23.
89	Exceptions report
	The exceptions report was received.
90	Senior Market & Support Co-ordinator's report and officer delegated decisions
a	The Senior Market & Support Co-ordinator's report was received. It was noted in particular that work to refurbish the Town Hall back door and to reconfigure the wooden doors in the reception area are planned under the SM&SC's delegated authority. Costs will be reported back to committee once confirmed.
Chair's initials and date:	

b	Report MTH6/68b was received and officer delegated decisions relating to the Market & Town Hall Committee were noted.
91	HRGO rates
	RESOLVED to increase the HRGO supervisors' rate to £10.93 with effect from 1 st April 2023.
92	Markets Policy
	RESOLVED to approve the Markets Policy.
80	Date of next meeting
a	It was noted that the next scheduled meeting will be agreed at the Annual Meeting of the Council on 16 May 2023.
b	It was agreed that no additional meeting was required prior to the next scheduled meeting date.

The meeting closed at 6.20pm.

Signed _____ Date _____