



Meeting (No) **PEOPLE COMMITTEE (10)**
Time & Date **6pm 6 February 2018**
Place **Town Hall**
Document **Minutes**

Present: Cllrs Barker (Chair), Clayton, Griffiths, Kynaston (substitute for Cllr Fleetwood), Lloyd and Yarker.

In attendance: Miss A Duncan (Governance & Operations Manager) and Mrs C Evans (Assets & Events Manager).

PART 1: Items considered in the presence of the press and public

99 Questions and comments from residents: none.

100 Apologies for absence

RESOLVED to accept apologies for absence from Cllr Fleetwood.

The absence of Cllr Howe was noted.

101 Declarations of Interest

Cllr Kynaston declared a non-pecuniary interest for agenda item 106e.

102 Minutes of the last meeting

RESOLVED to approve minutes of the meetings held on 05.12.17 and 05.01.18. The Chair signed the minutes.

103 Governance & Operations Manager's report

The Committee received the Governance & Operations Manager's report and noted in particular that:

Grants (minute 84c) – the small grant award application packs/website had been updated to take into account the increase in the maximum small grant awards and the application form had been reviewed and updated.

VC commemorative stone (minute 86) – preparations being led by the Assets and Events Manager in association with the Mayor, the British Legion and Rev'd Dawson (parish church). The Civic Society had agreed to make a £200 contribution towards the cost of the stone laying.

Parkgate Carnival 2018 (minute 87) – a table (to be manned by councillors) had been booked for the event and relevant details forwarded for inclusion in the event brochure. A banner had been designed by the Support Officer and ordered (cost £18).

Cheshire Fire Authority consultation (minute 88) – the agreed response had been submitted to the Fire Authority.

Sytchcroft park and community space (minute 96b) – the Grow Wild grant application had been submitted on 15.01.18.

Christmas 2018 – a meeting was being organised with community groups to possibly formulate a Christmas event programme for discussion at the People Committee on 8 May.

Chester Liverpool Bike Ride 2018 – event to take place on Sunday 1 July with NCYC acting as the local service area for cyclists.

Chairman's initials and date:

ms 24/4/18

104 Strategic objectives

- a The Committee considered the feedback from the Task and Finish Group established to investigate options for the creation of a Junior Council. It was noted that plans were at a developmental stage but the aim was to formulate an inter-school council. It was agreed to invite the Junior Mayor to meet briefly (15 minutes) with committee members at 5.15pm on 8 May prior to the committee meeting.
- b The Committee considered the People Committee's objectives for 2017/18 and agreed to change the RAG rating for Junior Council to amber.
- c The Committee noted that a pre-meeting would be held at 5.30pm on 8 May at which a police/PCSO representative would be present.

The Committee agreed that the priorities for discussion with the police/PCSO representative should be an update on local issues and a more in-depth understanding of the Neighbourhood Watch scheme and its implementation in the local area.

105 Budgets

The Committee considered its budgets. The Committee did not make any changes or take any action in relation to the budgets.

106 Grants

- a The Committee considered a report by the Committee's Female Society representative regarding support for Ladies Day events. It was noted that the Female Society felt that its fundraising group did not have the capacity or resources to take responsibility for purchasing services in relation to any Ladies Day entertainment.
- b **RESOLVED** to provide a grant of £1,322 to the Neston Village Fair Committee for the Neston Village Fair 2018.
- c The Committee chose not to consider the application from Amber Button for its Pathway to change project (£4,382). The Committee did, however, agree to consider an application for this project in the next financial year should the applicant wish to reapply.
- d **RESOLVED** to provide a grant of £300 (small grant award) to Amber Button for the craft sessions project.
- e **RESOLVED** to provide a grant of £1,500 to Friends of West Vale Park for the Family Fun Day 2018.
Cllr Kynaston refrained from discussing or voting on agenda item 106e.
- f **RESOLVED** to provide a grant of £2,000 to Little Actors Theatre Company for the Adult Theatre Club project (12 month pilot).
- g **RESOLVED** to provide a grant of £5,244 to Train to Change (UK) Ltd for the Neston's Lift up 2 Work III project.
- h **RESOLVED** to approve a grant of £3,000 to Amber Button for the Neston Work Club.
- i **RESOLVED** not to approve a grant to 1st Ness Brownies for a trip to London.
The Committee members asked that the applicant be informed that they would be happy to consider future applications that had greater local and community benefit.
- j **RESOLVED** to approve a grant of £4,743.97 to Hip & Harmony CIC for the 'Next Level' Youth Projects.

Chairman's initials and date:

 24/4/18

107 Bunting

- a **RESOLVED** to give delegated authority to the Governance & Operations Manager to arrange for the existing contractor to install bunting in the town centre during June/July 2018 at a cost not exceeding £1,800 plus £40 per week inspection fee and call-out rate of £100 per call-out.
- b **RESOLVED** to give delegated authority to the Governance and Operations Manager to purchase 13 x 10m lengths of replacement bunting at a cost not exceeding £150+VAT and delivery.

108 Village Fair 2018

The Committee decided not to have a Town Council table at the Village Fair.

109 VC Commemorative paving stone

The Committee received an oral update on preparations for the laying of the VC commemorative paving stone.

RESOLVED that an additional £500 be provided for this project, giving a total project budget of £3,100. The Governance and Operations Manager was requested to find the additional £500 from any underspend within the People Committee's 2017/18 budget.

110 Christmas Market

The Committee considered the report of the Christmas Market held on 02/12/17.

RESOLVED to establish a working group to consider a 2018 Christmas event. Membership – Cllrs Barker, Kynaston and Lloyd.

111 Christmas lights

- a The Committee received initial feedback on the 2017 Christmas lights and noted that the Christmas Lights Working Group was scheduled to meet on 13.02.18.
- b **RESOLVED** to retrospectively approve a payment of £150+VAT to Christmas Decorators for the emergency repair of Christmas lights in Parkgate.

112 Neston Music Festival 2018

The Committee noted that Cllr Pilley has been appointed as councillor representative to act as a focal point for the 2018 Neston Music Festival event co-ordination.

RESOLVED to provide delegated authority for the Assets and Events Manager to spend up to a maximum of £1,000 on marketing support for the Neston Music Festival 2018.

113 Other items: none.

114 Next meeting

The next scheduled meeting was noted as 6pm on 8 May 2018, to be preceded by a meeting with the Junior Mayor at 5.15pm and with a Police/PCSO representative at 5.30pm.

The meeting closed at 7.30pm

Signed  Date 24/4/18