



*Meeting (No)*    **SOCIETY & CULTURE COMMITTEE (2)**  
*Time & Date*    **6.00 pm    28 JUNE 2016**  
*Place*            **Town Hall**  
*Document*        **Minutes**

**Present:** Cllrs Loch (Chair), Barker, Carter (substitute for Cllr Kynaston), Chambers and Fleetwood and Miss Duncan (Assistant Town Clerk)

**Absent:** Cllrs Cox and Cray

**In attendance:** Mrs Prytherch and three residents

**PART 1: Items considered in the presence of the press and public**

- 16 Questions and comments from residents:** Mrs Prytherch, Creative Director of Hip & Harmony, provided further details of her ideas for the development of the Lights 'n' Lanterns event. Mrs Prytherch explained that she envisaged a larger event incorporating a Christmas market, food and drink court and a variety of entertainment which would include contributions from local schools, churches and community organisations. Mrs Prytherch provided councillors with written details of the event and anticipated levels of community participation as well as an amended event budget.

The Chair thanked Mrs Prytherch for the information provided.

Four residents left the meeting at 6.15pm.

**17 Apologies for absence**

**RESOLVED** to accept apologies from Cllr Kynaston (business).

**18 Declarations of Interest:** none.

**19 Minutes of the last meeting**

**RESOLVED** to approve minutes of the meeting held on 31.06.16. The Chair signed the minutes.

**20 Assistant Town Clerk's report**

Committee members received report SC2/20 and noted:

**Village Fair:** all time slots had been filled for manning the Town Council stand.

**Noticeboards:** cork backing ordered for the community noticeboard outside the Town Hall.

**Christmas tree sponsorship:** options for sponsorship of the Christmas tree in Market Square currently being investigated.

**Bunting:** replacement costs to be discussed by Committee after the bunting is taken down in July.

**Grants:** the Committee will need to consider purchase of a display board so that the logo may be more easily displayed at events that are funded by the Council (this will be added to the next agenda). Certificates will be presented to all recipients of future grant awards.

**21 Finance**

- a** The Committee considered the budget to 21/06/2016.
- b** The Committee requested that budget line 4362 be renamed Ladies Day Road Closures.

Chairman's initials and date:

KL . 6/9/16 .

## 22 Strategic objectives

- a The Committee considered the strategic objectives review report in association with the Committee's amended terms of reference and decided that strategic objectives six to nine were the most relevant to the Society & Culture Committee.
- b The Assistant Town Clerk suggested that the Committee might use the two broad areas of competence from the terms of reference as overarching aims and then agree objectives and outcomes for these aims, being mindful of the agreed strategic priorities. The Committee decided that the work plan should be reactive and determined by issues as they appeared on Committee agendas.
- c The Committee decided that performance would be measured at the end of the Council year. In addition, the Committee members decided that they would also measure performance by requesting feedback from residents at the Village Fair. The Assistant Town Clerk was tasked with producing feedback forms based on the format used in previous years.
- d The Committee decided that further action would be agreed at the end of the Council year.

## 23 Grants

- a The Committee reviewed the grants table 2016/17 and requested that "Parking Plan" be renamed "Road Closures".
- b As accounts had only been received on 28 June, the Committee agreed that the final accounts for the grant of £4,500 to Hip & Harmony in respect of Ladies Day 2016 be submitted to the Council meeting on 12 July.

## 24 Grant applications

The Committee considered approval of grants SC2/24a-SC2/24f and recommendation to Council for SC2/24g:

- a **RESOLVED** to approve a payment of £3,000 to Train to Change: Neston's Lift Up 2 Work (strategic objective 4) with a suggestion that an approach be made to the Chamber of Trade, local employers and Neston & District Community Fund for additional funding.
- b-d **RESOLVED** to approve a payment of £3,000 to Little Actors Theatre Company: 2016/17 programme (strategic objective 8) with the explanation that this is in line with the grant payment made in 2015/16 and that the Council is not in a position to increase the amount.
- e **RESOLVED** to approve a payment of £1,000 to Hinderton Guides: Trip to Copenhagen 2016 (strategic objective 9).
- f **RESOLVED** not to make a grant payment to Neston Probus Club: New Members Recruitment Scheme on the grounds that a private members' club fell outside the remit of the grants programme.
- g Hip & Harmony (Lights 'n' Lanterns 2016): The Committee agreed to recommend to Council that a payment of £8,000 be made for this event with the Town Hall being made available free of charge for rehearsals. The cost of any additional features to be met by the grant recipient approaching other potential sources of funding such as local businesses.

Chairman's initials and date

KL 6/9/16



## **25 Production of a country trail leaflet**

**RESOLVED** to approve the following proposal:

- To approve production of a country trail leaflet including tree and wild flower identification guide
- To provide delegated authority to the Assistant Town Clerk to arrange for draft leaflet design work to be produced up to a value of £350. Draft design to be approved at a future committee meeting
- To agree a maximum budget of £250 for leaflet printing costs (quotations for printing to be considered at a future committee meeting)
- That the cost of production be met from budget line 4304 (information leaflets/guides). Current budget £600.

## **26 Christmas lights**

- a** **RESOLVED** to provide delegated authority to the Assistant Town Clerk to arrange installation of Christmas decorations in Little Neston, Parkgate and Market Square using the current contractor at a maximum cost of £13,000+VAT.
- b** The Committee noted that a positive response had been received from shop owners in West Vale to the suggestion of adding Christmas lights in this area.

**RESOLVED** to enter into a three year contract with the current Christmas lighting contractor to supply Christmas decorations opposite the West Vale shops as follows:

To install take down and store three lamp post motifs using a cherry picker at an annual cost of £1,095+VAT.

To install three commando sockets and timers to the lamp posts to power the lights at a cost of £1,140+VAT (one-off cost) plus hire of a cherry picker at a cost of approximately £150.

## **27 Play Areas**

- a** The Committee considered the draft response to CWaC's Play Strategy consultation and made the following additions:

Question 11 Yes. There is also a play area in Ringway, Neston (possibly referred to as Neston Recreation Ground?).

Question 12 (iv) Disagree. Section 4 - do not support further development of the Marshlands Road play area.

Question 13 Disagree. Section 7 – do not support further development of the Marshlands Road play area in Neston. There is local opposition to further development of the play area on this site, with alternative suggestions being put forward to extend either the football pitch or adjoining allotments.

**RESOLVED** to submit the response as amended.

## **28 Neston Music Festival**

**RESOLVED** to agree the proposal that a Task & Finish Group be established to consider the viability of a revived and expanded Neston Music Festival, as outlined in paper SC2/27.

## **29 Neston Recreation Centre redevelopment**

**RESOLVED** to appoint Cllrs Fleetwood and Loch as representatives to act as a liaison point between the Society & Culture Committee and the CWaC Recreation Centre Redevelopment Group.

Chairman's initials and date:

KL 6/9/16

### 30 Village Fair

- a The Committee considered the report of the Village Fair Task & Finish Group.
- b **RESOLVED** to retrospectively approve expenditure for the purchase of notelets (£168.54) and a banner/photographs (£155) for use at the Neston Village Fair. To be purchased from budget line 4303 display materials.

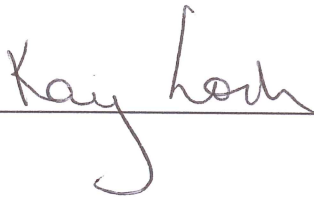
31 **Other items:** none.

### 32 Next meeting

This was noted as Tuesday 6 September at 6pm.

The meeting closed at 8.03pm.

Signed



Date

