



Meeting (No) **SOCIETY & CULTURE COMMITTEE (1)**

Time & Date **6.00 pm 31 MAY 2016**

Place **Town Hall**

Document **Minutes**

Present: Cllrs Carter (retiring Chair), Loch (newly elected Chair), Barker, Chambers, Fleetwood and Kynaston and Miss Duncan (Assistant Town Clerk)

In attendance: Cllr Shipman

1a	<p>Election of Chairman</p> <p>Cllr Carter sought nominations for chair of the committee.</p> <p>RESOLVED to elect Cllr Loch as Chair of the Society & Culture Committee to serve until the first meeting of the Society & Culture Committee in the new Council year.</p> <p>The Committee thanked Cllr Carter for his contribution during his two years as Chair of the Society & Culture Committee.</p> <p>Cllr Carter left the meeting at 6.05pm.</p>
1b	<p>Election of Vice Chairman</p> <p>RESOLVED to elect Cllr Kynaston as Vice Chair of the Society & Culture Committee to serve until the first meeting of the Society & Culture Committee in the new Council year.</p>
2	<p>Questions and comments from residents: None.</p>
3	<p>Apologies for absence</p> <p>RESOLVED to accept apologies from Cllrs Cox (personal) and Cray (business).</p>
4	<p>Declarations of Interest</p> <p>Cllr Kynaston declared a pecuniary interest in agenda item 9.</p>
5	<p>Minutes of the last meeting</p> <p>RESOLVED to approve minutes of the meetings held on 15.03.16, 31.03.16 and 13.05.16. The Chair signed the minutes.</p>
6	<p>Assistant Town Clerk's report</p> <p>The Committee received report SC1/6 and the following points were noted:</p> <p>Bunting</p> <p>Bunting installed without incident on 15 May and will remain in place for two months. Currently investigating options to add bunting to the front of the Civic Hall in time for Ladies Day.</p> <p>As agreed by the Committee on 13 May, two sample lengths of bunting ordered. The Committee will be asked at a future meeting to consider bunting options for 2017.</p> <p>Noticeboards</p> <p>Refurbishment of Town Council noticeboards completed.</p> <p>Community Pride</p> <p>Official Community Pride posters displayed around the area. Letters and emails sent to local businesses and organisations asking for their support by paying special attention to the general tidiness and appearance surrounding their premises.</p>
<p>Chairman's initials and date: <u>KL. 28/6/16</u></p>	

	<p>The Assistant Town Clerk reported that members of staff from Skipton Building Society had been supporting Community Pride by litter picking around the town centre. It was agreed to add a vote of thanks via the Town Council's website.</p> <p>Neston Youth and Community Centre</p> <p>The Assistant Town Clerk reported that there was still £4,000 of funding to NCYC unaccounted for (Young Advisor project £2,500 and Be Online project £1,500). Following numerous failed attempts to elicit any meaningful response from the manager of NCYC, a request for a meeting had been sent to the NCYC Chair.</p>
7	Finance
a	The Committee received the budget comparison reports to 31.03.16.
b	The Committee received the end of year finance report.
c	The Committee considered the Committee budget detail to 24.05.16 and requested clarification of budget line 4315 (noticeboards) for the next meeting.
8	Grants
a	<p>Friends of Park Fields – Park Fields development programme</p> <p>RESOLVED to approve a variation of grant request from Friends of Park Fields to use an underspend on production of a bee/insect hotel to offset an overspend on the refurbishment of entrances and also to purchase further educational equipment should funds allow.</p>
b	<p>The Committee considered the update on the progress of grant awards (SC1/8b). The Assistant Town Clerk stated that Committee members should contact her if they wished to view any of the interim reports submitted for projects lasting longer than six months.</p> <p>Cllr Kynaston temporarily left the meeting.</p>
9	Noticeboards
	<p>RESOLVED to provide delegated authority to the Assistant Town Clerk to arrange for cork backing to be added to the community noticeboard outside the Town Hall at a maximum cost of £50.</p> <p>Cllr Kynaston returned to the meeting.</p>
10	Christmas decorations
a	RESOLVED to approve continuation of the contract with SSE to provide an unmetered electricity supply for Neston's 2016 Christmas lights.
b	<p>The Committee decided that there would not be a tree in Ness in 2016.</p> <p>For West Vale, Cllr Kynaston agreed to canvass opinions of the shop owners regarding the installation of lamp post motifs and report back to the next meeting.</p> <p>The Committee agreed to investigate options for obtaining financial support from local businesses for the installation of the Christmas tree in Market Square.</p>
11	Society & Culture Committee meeting dates
	The Committee confirmed Society & Culture meeting dates for 2016/17 as detailed on the published schedule of meetings.
12	Task & finish/working groups
a	<p>RESOLVED that groups for 2016/17 be organised as follows:</p> <p>Christmas Lights – Cllrs Cox, Griffiths, Kynaston and Loch.</p>
	Chairman's initials and date: <i>KL 28/6/16</i>

	<p>Tourism and Visitor Economy– Cllrs Chambers and Kynaston who will send a request to all councillors seeking additional members. The Group will assess both its viability and potential remit and report back to a future meeting.</p> <p>Village Fair – Cllrs Fleetwood, Griffiths and Kynaston.</p> <p>It was noted that responsibility for the website had passed to Finance and General Purposes Committee.</p>
b	<p>RESOLVED that Cllr Chambers would be the Town Council representative for the CH64 Events Group.</p> <p>It was agreed to defer a decision regarding representation on Neston Female Society (Ladies Day) until after election of the new Female Society committee in July. Cllr Barker agreed to liaise with the Female Society and report back to the September meeting.</p>
c	<p>RESOLVED that Cllr Chambers would be the Town Council representative for Neston Angels.</p>
13	Village Fair
	<p>It was agreed to use the same format as 2015 for manning the Town Council stand. The Assistant Town Clerk agreed to set up a rota and produce updated business cards as required. The Village Fair Task and Finish Group agreed to make all other arrangements, including organising a gazebo and display materials (including the production of photographs).</p>
14	<p>Other items: The Assistant Town Clerk clarified that she had taken the decision to delay discussion of matters relating to strategic priorities and terms of reference until the June meeting in order to allow her the opportunity to meet with the newly elected chair prior to presentation at committee.</p>
15	Next meeting
	<p>This was noted as Tuesday 28 June at 6pm.</p>

The meeting closed at 7.10pm.

Signed Kay Lash Date 28/6/16