

*Meeting (No)*

*Time & Date*

*Location*

**Town Centre Committee (8)**

**6pm 25 April 2017**

**Town Hall, High Street, Neston**

### **Draft Minutes**

Present: Cllrs Montgomery (Chair), Clayton, Kynaston and Lloyd

Absent: Cllr Jilani

In attendance: Miss Duncan (Governance & Operations Manager)

#### **PART 1: Items considered in the presence of the press and public**

##### **137 Questions and comments from residents**

None.

##### **138 Apologies for absence**

**RESOLVED** to accept apologies from Cllr Fleetwood (personal). The absence of Cllr Jilani was noted.

##### **139 Declarations of Interest**

None.

##### **140 Minutes of the last meeting**

**RESOLVED** to approve minutes of the meeting held on 14.04.17. The Chair signed the minutes.

##### **141 Governance & Operations Manager's report**

**CCTV – Railway Station:** Town Council's contribution of £9,336 towards the purchase of two mobile cameras complete. Awaiting installation date.

**Allotments:** annual inspections due to take place in May.

**Defibrillator:** to be taken forward by the Places Committee (possibility of a presentation by a defibrillator charity).

**Strategic objectives:** review of the current structure and measurement framework to be undertaken by the Policy Committee.

**Nominations for outside organisations** (S106 Marketing Sub-Group and Economic Plan Delivery Group) to be tabled at the Annual Meeting of the Council.

**Bollards in Market Square:** A quotation of £4,870 for replacement bollards approved by Council.

**S106 Meeting** took place on 20 April. There is a possibility that S106 might increase the funding available for the Sytchcroft Park development proposals in the light of a reduction of funding from other sources (Veolia). This topic will be discussed further at the S106 meeting on 23 May. The Committee welcomed this development.

Chairman's initials and date:

DL 16 MAY 2016

## 142 Finance

- a Recent Town Hall and market income was noted as
  - £1397.20 room/market square hire (March)
  - £1755.10 room/market square hire (April)
  - £3292.40 market rent (March).
- b The Committee considered the budgets to 31.03.16 and noted the lack of underspend compared to the previous financial year.
- c The Committee considered the earmarked reserves report. The Committee requested that an item be added to the next agenda explaining how the market and promotion EMR was being spent.

## 143 Assets & Events Manager's report

The Assets and Events Manager was unable to attend the meeting. In her absence, the Governance & Operations Manager provided a brief update.

**Bollards:** currently waiting for CWaC approval of the scheme of works.

**Market health check:** Neston Town Council has become a member of the National Association of British Market Authorities. The Assets and Events Manager will be supported by an NABMA officer to carry out a free market health check, with an emphasis on layout (current layout preventing the market from reaching its full potential).

The Committee members wished it to be minuted that the Good Friday Market had been a great success.

## 144 Press release

The Committee chose not to issue any press releases.

### Other Items

None.

## 145 Next meeting

To be recommended at the Annual Meeting of the Council on 16 May.

## 146 Exclusion of the Press and Public

**RESOLVED** to exclude public and press for the remaining items because of likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

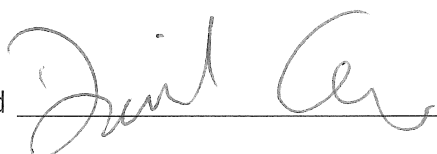
## PART 2: Items considered in the absence of the press and public

### 147 Gas Boiler Remedial Work

**RESOLVED** to approve remedial work for the gas boiler in the community office using CWaC's approved contractor at a cost of £552.14 from budget line 4417 (responsive maintenance).

The meeting closed at 6.35pm.

Signed



Date

16 MAY 2016