



Meeting (No) **Finance & Administration Committee (2)**
Time & Date **10am – Tuesday 12th September 2023**
Place **Neston Town Hall**
Document **Agenda**

The following members of Neston Town Council's Finance & Administration Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 12th September 2023** at Neston Town Hall, commencing at **10am** for the purpose of transacting the business as listed below.

Cllrs: C. Braithwaite, J. Edwards, S. Hudspeth, S. Jones, P. Kynaston, S. Wastell

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 6th September 2023

Zoë Dean
Locum Chief Officer
Neston Town Council

| AGENDA | | |
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| PART 1: Items to be considered in the presence of the press and public | | |
| 10 | Public Participation (maximum of three minutes per person) | |
| | Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility. | |
| 11 | Apologies for Absence | |
| | To receive and consider acceptance of reasons for absence and to note other absence. | |
| | | Papers |
| 12 | Declarations of Interest | |
| | To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item. | |
| 13 | Minutes of the Last Meeting | |
| | To accept and sign the minutes from the Finance & Administration Committee meeting held on 13/06/2023 | FA2/13 |
| 14 | Committee Accounts Months 2 – 4 | |
| | To approve the current F&A Committee budget/EMRs. | FA2/14 |
| 15 | Finance | |
| a | To approve expenditure of £130,698.27 net from the Council's current account authorised by the RFO from 01.04.23 to 31.07.23, and Equals card payment of £733.55 net from 01.04.23 to 31.07.23. | FA2/15a |

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| b | To note the current account income of £423,864.40 net from 01.04.23 to 31.07.23. | FA2/15b |
| c | To agree the reconciliation of the Council's three bank accounts to 31.07.23. | FA2/15c |
| 16 | Delivery Plan | |
| a | To receive an update on progress of the Delivery Plan Task & Finish Group. | |
| b | To consider breaking down the delivery plan into relevant, workable, segments that fall within this committee's Terms of Reference. | |
| 17 | Civic Hall Update | |
| | To receive an update following the Civic Hall open forum event held on 30 th August 2023 and consider the next steps. | |
| 18 | Date of Next Meeting | |
| | To note that the next scheduled meeting will held be on 14/11/23 at 10am. | |