

	Meeting (No)	<b>Community &amp; Environment (5)</b>
	Date	<b>10 October 2023</b>
	Document	Ref No
	<b>C&amp;E Manager's report</b>	<b>CE5/48</b>

## Grant Underspend

On 08.10.19 a grant of £2,000 was awarded to ParkgateFest CIC to support ParkgateFest 2020. The event was postponed due to COVID restrictions but non-refundable deposits had already been paid. Continuing restrictions made it impossible to host the event the following year and on 01.02.22 C&E accepted that circumstances were beyond the control of the organisers and approved end of grant accounts to the value of £2,000 (minute 122d). The event organisers have continued to try to obtain deposit refunds and on 09.06.23 ParkgateFest CIC returned a grant underspend of £1,380 (refund of staging deposit). This has been added to budget 4360 (community grants).

## Allotments

Annual inspections have been completed for all sites which resulted in the issue of several notices to improve. One notice to quit was later issued and the plot in question has now been reassigned.

We are arranging for one overgrown area to be strimmed at a cost of £65.

Additional plot numbers have been purchased at a cost of £38.50.

Quotes are to be sought to clear two very overgrown plots and then this area of the Raby Park Road site will be reconfigured so that all plots will have direct access to the central path. We aim for this work to be completed before spring.

## Noticeboards

The lock on the Ness noticeboard has been replaced at a cost of £165. An additional key was cut at a cost of £7.99.

## Mosquito bite reporting

We use a free software package to process bite reports. An unexpected increase in bite reporting due to the recent weather conditions took us over the allotted quota for the free version of the software. There will therefore be a premium user cost of £38+VAT for one month only.

## Town Hall defibrillator

Replacement consumables were purchased for the Town Hall defibrillator at a cost of £84.95.

### **Wirral Way Anniversary** (minute 40a, 22.08.23)

A publicity banner was purchased for the Junior Parkrun at a cost of £25.



### **Professor Clarkson prize**

We have been informed by Neston High School that the awards event scheduled for autumn has been postponed until later in the school year. Mrs Clarkson has agreed to present the Professor Clarkson prize at the rescheduled event.

Audrey Duncan  
Community & Environment Manager