

## DELIVERY PLAN 2022-27 – AREAS WITHIN F&A TERMS OF REFERENCE

GOAL 1	WORK TO INFLUENCE THE HOUSING THAT NESTON NEEDS
GOAL 2	WORK TO IMPROVE HEALTH AND WELLBEING
GOAL 3	WORK TO MAKE OUR TOWN SAFER
GOAL 4	SEEK TO PROMOTE A SPREAD OF EMPLOYMENT WITH MORE QUALITY AND SUSTAINABLE JOBS AND ENHANCE ECONOMIC PROSPERITY
GOAL 5	SEEK TO PRESERVE EXISTING SERVICES AND FACILITIES AND SUPPORT THE ESTABLISHMENT OF NEW ACCESSIBLE LOCAL SERVICES AND INFRASTRUCTURE
GOAL 6	CONTRIBUTE TO THE PROTECTION AND ENHANCEMENT OF OUR LOCAL ENVIRONMENT AND PUBLIC SPACES
GOAL 7	PROTECT AND ENHANCE OUR HERITAGE
GOAL 8	RECOGNISE THE RANGE OF LEISURE AND SPORTING ASSETS AND SEEK TO ADD TO THEM
GOAL 9	DEVELOP ARTS AND CULTURE
GOAL 10	BUILD A SINGLE, ENGAGED AND EMPOWERED NESTON COMMUNITY
GOAL 11	PROVIDE A VOICE FOR NESTON
GOAL 12	DEVELOP PERFORMANCE BASED MANAGEMENT TO GET IT RIGHT FIRST TIME
GOAL 13	DELIVER EXCELLENT SERVICES ACCORDING TO BOTH NEEDS AND CONSUMER CHOICE
GOAL 14	PROVIDE EXCELLENT COMMUNICATIONS AND TRANSPARENCY

## DELIVERY PLAN 2022-27 – AREAS WITHIN F&A TERMS OF REFERENCE

### GOAL 1: WORK TO INFLUENCE THE HOUSING THAT NESTON NEEDS

CATEGORY		OFFICER	PRIORITIES
N/A	-	-	No relevant F&A sections for this goal

### GOAL 2: WORK TO IMPROVE HEALTH AND WELLBEING

CATEGORY		OFFICER	PRIORITIES
N/A	-	-	No relevant F&A sections for this goal

### GOAL 3: WORK TO MAKE OUR TOWN SAFER

CATEGORY		OFFICER	PRIORITIES
N/A	-	-	No relevant F&A sections for this goal

### GOAL 4: SEEK TO PROMOTE A SPREAD OF EMPLOYMENT WITH MORE QUALITY AND SUSTAINABLE JOBS AND ENHANCE ECONOMIC PROSPERITY

CATEGORY		OFFICER	PRIORITIES
Business forums & job fairs	F&A	CO	Be instrumental in instigating a business forum and use the provisions of the Town Hall to facilitate business networking and job fairs.
ADOPTED OCT '22	>	SMS CO FM	<ul style="list-style-type: none"> <li>Maintain and develop the Business Directory on the website</li> <li>With partners develop a new Regeneration/Economic Development Policy for the town which sets out NTC's role</li> <li>To adopt a Procurement Policy setting out complementary and conflicting objectives when purchasing services and goods.</li> </ul> <b>ADOPTED OCTOBER 2022 v</b>

### GOAL 5: SEEK TO PRESERVE EXISTING SERVICES AND FACILITIES AND SUPPORT THE ESTABLISHMENT OF NEW ACCESSIBLE LOCAL SERVICES AND INFRASTRUCTURE

CATEGORY		OFFICER	PRIORITIES
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N/A	-	-	No relevant F&A sections for this goal
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### GOAL 6: CONTRIBUTE TO THE PROTECTION AND ENHANCEMENT OF OUR LOCAL ENVIRONMENT AND PUBLIC SPACES

CATEGORY		OFFICER	PRIORITIES
N/A	-	-	No relevant F&A sections for this goal

### GOAL 7: PROTECT AND ENHANCE OUR HERITAGE

CATEGORY		OFFICER	PRIORITIES
N/A	-	-	No relevant F&A sections for this goal

### GOAL 8: RECOGNISE THE RANGE OF LEISURE AND SPORTING ASSETS AND SEEK TO ADD TO THEM

CATEGORY		OFFICER	PRIORITIES
N/A	-	-	No relevant F&A sections for this goal

### GOAL 9: DEVELOP ARTS AND CULTURE

CATEGORY		OFFICER	PRIORITIES
N/A	-	-	No relevant F&A sections for this goal

### GOAL 10: BUILD A SINGLE, ENGAGED AND EMPOWERED NESTON COMMUNITY

CATEGORY		OFFICER	PRIORITIES
N/A	-	-	No relevant F&A sections for this goal

### GOAL 11: PROVIDE A VOICE FOR NESTON

CATEGORY		OFFICER	PRIORITIES
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## DELIVERY PLAN 2022-27 – AREAS WITHIN F&A TERMS OF REFERENCE

A Town to Work in	F&A	CO	Maintain, either directly, in partnership or indirectly, a programme of events to promote the Town and promote the Council's other objectives and the shared values and common goals of a Neston Place Brand.
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### GOAL 12: DEVELOP PERFORMANCE BASED MANAGEMENT TO GET IT RIGHT FIRST TIME

CATEGORY		OFFICER	PRIORITIES
Quality organisation	F&A	CO, FM	Build our workforce structure to ensure it can adapt to the emerging needs of our residents as defined in our Strategy <ul style="list-style-type: none"> <li>Be innovative in finding external funding.</li> </ul>
Quality organisation	F&A	CO, FM	Develop a Quality ethos to ensure a programme of continuous improvement
Quality organisation	F&A		Gain accreditation under the Local Council Award Scheme <ul style="list-style-type: none"> <li>Foundation Level <b>ACHIEVED MARCH 2023 v</b></li> <li>Quality Level</li> <li>Gold Level</li> </ul>
Quality organisation	F&A	CO	Deliver the Strategy through outcome focussed Delivery Plan and related performance management <ul style="list-style-type: none"> <li>Agree a Preliminary Delivery Plan through which to implement the Strategy</li> <li>Revise Delivery Plan for 2023/24</li> </ul>
Procedural Management	F&A	FM	Define operational efficiency by developing a range of quality-based operating procedures <ul style="list-style-type: none"> <li>Financial Procedures</li> </ul>
Governance	F&A	CO, FM	Develop our Governance and Policies to ensure they are fit for purpose <ul style="list-style-type: none"> <li>Adopt Standing Orders for Contracts, Treasury Management Policy &amp; Procurement Policy. <b>ADOPTED MAY 2023 v</b></li> <li>Review Standing Order and Financial Regulations &amp; Standing Orders for Contracts <b>ADOPTED MAY 2023 v</b></li> </ul>
Governance	F&A	FM	Move to a 5-year financial plan to ensure best value, ensuring we build up resources to deliver Strategy. <ul style="list-style-type: none"> <li>Adopt a Provisional Medium-Term Financial Plan to inform next budget</li> <li>Adopt budget 2023-24 <b>COMPLETED JANUARY 2023 v</b></li> <li>Adopt a medium-term Financial Plan</li> <li>Finalise Accounts 2021-2022 and approve AGAR <b>COMPLETED</b></li> <li>Finalise Accounts 2022-2023 and approve AGAR <b>COMPLETED</b></li> <li>Undertake VAT partial exemption calculations and returns quarterly and review VAT status</li> <li>Monthly financial reports to Council or committee and on website with explanatory notes as necessary</li> <li>Introduce summary front sheet to financial reports</li> <li>Continue to make all financial transactions in a timely manner according to the Financial Regulations</li> <li>Undertake review of Ear-Marked reserves</li> </ul>

## DELIVERY PLAN 2022-27 – AREAS WITHIN F&A TERMS OF REFERENCE

			<ul style="list-style-type: none"> <li>Review and update SSET Register and expand information on major assets</li> </ul>
ICT & Technology	F&A M&TH	CO/FM SMS	Undertake a review of the Council's Information Technology <ul style="list-style-type: none"> <li>Review IT provision and develop a Digitalisation Plan to include online booking and transactions, remote and flexible working, facilitation of hybrid meetings.</li> <li>Implement Digitalisation Plan in accordance with action plan</li> </ul>

### GOAL 13: DELIVER EXCELLENT SERVICES ACCORDING TO BOTH NEEDS AND CONSUMER CHOICE

CATEGORY		OFFICER	PRIORITIES
Service Delivery	F&A	CO, FM	Determine priorities on both objective need and public choice in light of business and safety risk assessments. <ul style="list-style-type: none"> <li>Undertake all business and financial risk assessments</li> <li>Progressively develop and publish outcome-based standards for all services and add to Delivery Plan.</li> </ul>
Service Delivery	F&A	CO	Continue to deliver our existing services and develop outcome-based standard <ul style="list-style-type: none"> <li>Continue to maintain a public office at the Town Hall with increased opening hours.</li> <li>To continue and further develop an Information Gateway to other public bodies and voluntary organisations.</li> <li>To continue to distribute waste sacks to the public on behalf of CW&amp;C</li> </ul>

### GOAL 14: PROVIDE EXCELLENT COMMUNICATIONS AND TRANSPARENCY

CATEGORY		OFFICER	PRIORITIES
Communications	F&A	CO	Continually improve the content of the website, social media posts and other channels of communication to make the Council more accessible and efficient. <ul style="list-style-type: none"> <li>Develop the use of social media such as Facebook and Twitter, in a factual way to make the Council more accessible and efficient.</li> </ul>