



Meeting (No) **Finance & Administration Committee (4)**
Time & Date **10am – Tuesday 20th February 2024**
Place **Neston Town Hall**
Document **Agenda**

The following members of Neston Town Council's Finance & Administration Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 20th February 2024** at Neston Town Hall, commencing at **10am** for the purpose of transacting the business as listed below.

Cllrs: C. Braithwaite, J. Edwards, S. Hudspeth, S. Jones, P. Kynaston, S. Wastell

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 14th February 2024

Zoë Dean
 Locum Chief Officer
 Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
33	Public Participation (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
34	Apologies for Absence	
	To receive and consider acceptance of reasons for absence and to note other absence.	
		Papers
35	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
36	Minutes of the Last Meeting	
	To accept and sign the minutes from the Finance & Administration Committee meeting held on 12/12/2023.	FA4/36
37	Committee Accounts up to Month 10	
	To approve the current F&A Committee budget/EMRs.	FA4/37
38	Finance	
a	To approve expenditure of £84,299.14 net from the Council's current account authorised by the RFO from 01.11.23 to 31.01.24, and Equals card payment of £875.39 net from 01.11.23 to 31.01.24.	FA4/38a

b	To note the current account income of £14,022.52 net from 01.11.24 to 31.01.24.	FA4/38b
c	To agree the reconciliation of the Council's three bank accounts to 31.01.24.	FA4/38c
39	Breakdown of ICT Costs	
	To receive the second breakdown of ICT costs, as per committee's request, for the period of October – December 2023.	FA4/39
40	ICT SLA	
	To approve the draft ICT SLA with effect from 1 st April 2024.	FA4/40
41	Delivery Plan	
	To review the chosen objectives from the delivery plan, which fall within the remit of the Finance & Administration Committee, and agree suggestions for 2024.	FA4/41
42	Date of Next Meeting	
	To note that the next scheduled meeting will held be on 16.04.24 at 10am.	