

	Meeting (No)	<b>Market &amp; Town Hall Committee (1)</b>
	Time & Date	<b>25 June 2024 at 6.00pm</b>
	Location	<b>Town Hall, High Street, Neston</b>
<b>AGENDA</b>		

The following members of Neston Town Council's Market & Town Hall Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 25<sup>th</sup> June 2023** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

**Cllrs: S Davies, S Hudspeth, S Jones, P Kynaston, B Marple & C Warner**

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 13<sup>th</sup> June 2024

Zoë Dean  
Locum Chief Officer  
Neston Town Council

AGENDA	
PART 1: Items to be considered in the presence of the press and public	
<b>1</b>	<b>Election of Chair</b>
	To elect the Chair of the Market & Town Hall Committee for the ensuing year. A nomination has been received for Cllr Sion Jones
<b>2</b>	<b>Election of Vice-Chair</b>
	To elect the Vice-Chair of the Market & Town Hall Committee for the ensuing year. A nomination has been received for Cllr Pat Kynaston
<b>3</b>	<b>Public Participation (maximum of three minutes per person)</b>
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.
<b>4</b>	<b>Apologies for Absence</b>
	To receive and consider acceptance of reasons for absence and to note other absence.
	<b>Papers</b>

<b>5</b>	<b>Declarations of Interest</b>	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
<b>6</b>	<b>Minutes of the Last Meeting</b>	
	To accept and sign the minutes from the Market & Town Hall Committee meeting held on 23.4.24.	MTH1/6
<b>7</b>	<b>Committee Budgets 2024/25</b>	
	To receive the month one Committee budget and the current earmarked reserves.	MTH1/7
<b>8</b>	<b>Finance</b>	
a	To consider revenue from Town Hall room hire, Market Square hire and market rent to 31.5.24.	MTH1/8a
b	To note the market 'Square payment terminal' fees from 1.4.24 to 31.5.24.	MTH1/8b
c	To approve a breakdown of HRGO costs from 1.4.24 to 31.5.24.	MTH1/8c
d	To note that the report detailing the background and breakdown of the M&TH EMR's from the Finance Manager is delayed until the next meeting due to workload during the Year End procedures.	
<b>9</b>	<b>Committee Objectives</b>	
	To review the current status of the M&TH Committee's agreed objectives.	MTH1/9
<b>10</b>	<b>Market &amp; Town Hall Manager's Report</b>	
	To receive the Market & Town Hall Manager's report.	MTH1/10
<b>11</b>	<b>Youth Market</b>	
a	To receive the report regarding the NMTF Young Traders Market initiative,	MTH1/11
b	To agree the next steps, if any, following receipt of the information in the report.	
<b>12</b>	<b>Date of next meeting</b>	
	To note that the next scheduled meeting will held be on 10.9.24 at 6pm.	
<b>13</b>	<b>Exclusion of the Press and Public</b>	
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.	

<b>PART 2: Items to be considered in the absence of the press and public</b>		
<b>14</b>	<b>Market Square Handrails</b>	
a	To receive the report regarding the market square handrails	MTH1/14
b	To consider approving a contractor to produce the handrails for fitting by the Caretaker & Market Officer as detailed in the report.	
c	To consider if a virement of funds from another budget line into 4417 Responsive Maintenance, towards the cost of the hand rails, is required.	