



Meeting (No) **Finance & Administration Committee (2)**
Time & Date **6pm – Tuesday 24th September 2024**
Place **Neston Town Hall**
Document **Agenda**

The following members of Neston Town Council's Finance & Administration Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 24th September 2024** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

Cllrs: C. Braithwaite, S. Hudspeth, S. Jones, P. Kynaston, S. Wastell

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 17th September 2024

Zoë Dean
Locum Chief Officer
Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
9	Public Participation (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
10	Apologies for Absence	
	To receive and consider acceptance of reasons for absence and to note other absence.	
		Papers
11	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
12	Minutes of the Last Meeting	
	To accept and sign the minutes from the Finance & Administration Committee meeting held on 18/06/2024.	FA2/12
13	Committee Accounts Months 2 – 4	
	To approve the current F&A Committee budget/EMRs.	FA2/13
14	Finance	

a	To approve expenditure of £82,130.84 net from the Council's current account authorised by the RFO from 01/05/24 to 31/07/24, and Equals card payment of £702.91 net from 01/05/24 to 31/07/24.	FA2/14a
b	To note the current account income of £26,969.49 net from 01/05/24 to 31/07/24.	FA2/14b
c	To agree the reconciliation of the Council's three bank accounts to 31/07/23.	FA2/14c
15	External Audit Report 2023/2024	
	To receive the conclusion of the External Audit Report 2023/2024.	FA2/15
16	Repairs to the Council's Civic Regalia	
a	To note that the current Civic Regalia budget is close to being overspent for the current year (102/4102)	
b	To determine whether to agree repairs to the Mayor's chain (enamelled Neston Centre section to make chain wearable at a cost of £108.00 and/or full refurbishment (re-gild) at a cost of £360.00.	
17	ICT Costs	
	To receive the breakdown of ICT costs spanning from April – August 2024.	FA2/17
18	Delivery Plan Objectives 2024	
	To review the current status of the C&E Committee's agreed objectives.	FA2/18
19	Request from Market & Town Hall Committee	
	To note that the M&TH committee requested an overall budget assessment of all the Town Council's EMRs for the next meeting.	M&TH 10/09/24
20	Date of Next Meeting	
	To note that the next scheduled meeting will held be on 12/11/24 at 6pm.	