



Meeting (No)	Market & Town Hall Committee (3)
Time & Date	19 November 2024 at 6.00pm
Location	Town Hall, High Street, Neston
AGENDA	

The following members of Neston Town Council’s Market & Town Hall Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 19th November 2024** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

Cllrs: S Davies, S Hudspeth, S Jones, P Kynaston, B Marple, N Ruscoe & C Warner

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in “Part 2” where only Councillors and reporting officers can be present.

Date of Notice: 13th November 2024

Zoë Dean
Locum Chief Officer
Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
31	Public Participation (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
32	Apologies for Absence	
	To receive and consider acceptance of reasons for absence and to note other absence.	
		Papers
33	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
34	Minutes of the Last Meeting	
	To accept and sign the minutes from the Market & Town Hall Committee meeting held on 10.9.24.	MTH3/34
35	Committee Budgets	

a	To receive the month 7 2024/2025 Committee budget and the current earmarked reserves reports.	MTH3/35a
b	To review the budget forecast for 2025/26 included in the above report.	MTH3/35b
c	To receive a report detailing the items that have been taken into consideration for the draft budget request for the next financial year, and to decide if any amendments are required.	MTH3/35c
36	Finance	
a	To consider revenue from Town Hall room hire, Market Square hire and market rent to 31.10.24.	MTH3/36a
b	To note the market 'Square payment terminal' fees from 1.9.24 to 31.10.24.	MTH3/36b
c	To approve a breakdown of HRGO costs from 1.9.24 to 31.10.24.	MTH3/36c
37	Committee Objectives	
a	To review the current status of the M&TH Committee's agreed objectives.	MTH3/37a
b	To agree to carry forward into 2025 any uncompleted objectives and to decide if any additional objectives should be added.	
38	Market & Town Hall Manager's Report	
	To receive the Market & Town Hall Manager's report.	MTH3/38
39	Risk Assessments	
a	To approve the Town Hall & Market Square Risk Assessment	MTH3/39a
b	To approve the Warm Welcome Space risk assessment.	MTH3/39b
40	Warm Welcome Space	
	To receive a report on the development of the warm welcome space/reception area from Cllrs Kynaston & Marple	MTH3/40
41	Date of next meeting	
	To note that the next scheduled meeting will held be on 11 th February 2025 at 6pm.	
42	Exclusion of the Press and Public	
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.	
PART 2: Items to be considered in the absence of the press and public		
	There is no confidential business	