



Meeting (No) **HR COMMITTEE (2)**  
 Time & Date **5.15pm on Tuesday 10<sup>th</sup> December 2024**  
 Place **Neston Town Hall**  
 Document **Minutes**

**Present:** Cllrs: S. Hudspeth (Chair), C. Braithwaite, S. Jones, P. Kynaston and S. Wastell.

**In attendance:** Z. Dean (Locum Chief Officer).

**PART 1: Items to be considered in the presence of the press and public**

<b>14</b>	<b>Apologies for Absence</b> All committee members were present at the meeting.
<b>15</b>	<b>Declarations of Interest</b> None received.
<b>16</b>	<b>Public Participation</b> No members of the public were present.
<b>17</b>	<b>Minutes</b> <b>It was RESOLVED:</b> To accept and sign the minutes from the HR Committee meeting held on 9 <sup>th</sup> July 2024. The Chair signed the minutes as an accurate record of the meeting.
<b>18</b>	<b>Finances</b> A question was asked regarding the HR Salaries & Wages budget code 104/4000 as to why the fund was reduced by approximately £20K. This was due to the £18,600 pension strain cost which sat within this budget code as part of the 2023/24 accounts, as detailed in the end of year report. The Chief Officer noted that this would be covered in finer detail at the F&A Committee meeting later that same evening, at 6pm on 10/12/24. Members also queried whether the NI pay inflation costs were contained within the same budget code. This query would also be covered in more detail at the F&A meeting which was scheduled to follow the HR committee. The Chief Officer left the meeting at this point.
<b>19</b>	<b>Budget (Financial Reporting)</b> a) <b>It was RESOLVED:</b> To agree the budget forecast 2024/25 for the HR Committee. b) <b>It was RESOLVED:</b> To agree the budget forecast for 2025/26 for the HR Committee. c) <b>It was RESOLVED:</b> To recommend to Council, via the F&A Committee, the HR Committee's expenditure requirement for 2025/26.
<b>20</b>	<b>Exclusion of the Press and Public</b> <b>It was RESOLVED:</b> That under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information and staff matters.

**PART 2 Items to be considered in the absence of the press and public**

<b>21</b>	<b>Locum Chief Officer's Contract</b> a) Members received report HR2/21 in respect of the extension of the Locum Chief Officer's Contract, detailing terms and conditions of employment.
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Chair's Initial & Date:

b)	<b>It was RESOLVED:</b> To receive the report. <b>It was RECOMMENDED:</b> To, as set out in the negotiated terms of the report, extend Zoë Dean’s contract as NTC’s Locum Chief Officer for a 9-month period with effect from 1 <sup>st</sup> January 2025 – 30 <sup>th</sup> September 2025.
<b>22</b>	<b>Date of the Next Meeting</b> The date of the next meeting is not set. This committee meets on an ad-hoc basis, as determined at the Annual Council meeting.

Meeting closed at 5:40pm

**Signed** \_\_\_\_\_ **Dated** \_\_\_\_\_