



**PRIVATE AND CONFIDENTIAL**

Neston Town Council  
c/o IHLI Team  
Hymans Robertson  
45 Church Street  
Birmingham  
B3 2RT

**CONTACT US**  
**03701 678 878**

IHLI@landg.com

**Date:** 24/02/2025  
**Legal & General**  
**Assurance Society Limited**  
Group Protection  
Building 2 Pod 28  
City Park  
The Droveaway  
Hove  
BN3 7PY  
[www.legalandgeneral.com](http://www.legalandgeneral.com)

Dear IHLI policy holder,

**Policy Number** : G 74154  
**Fund Name** : Cheshire  
**Company** : Neston Town Council  
**Division** : 008

Your IHLI policy automatically renews on 01 April 2025 and we require up-to-date membership information from you. We use this information to work out accurate premiums, check claims and help keep your policy up to date.

Once the renewal has been completed, we will calculate the accurate premium due from the Annual Renewal Date and make any necessary adjustments to your invoice.

Please send a membership spreadsheet containing the below details for each current insured Local Government Pension Scheme (LGPS) member to Hymans Robertson at [IHLI@hymans.co.uk](mailto:IHLI@hymans.co.uk). They in turn will send the data to us. We need this information to be accurate as at the Annual Renewal Date. Please include all members up to the State Pension Age (SPA).

- First name
- Last name
- Date of birth
- Gender
- Salary (including any overtime and bonuses)

Please send these details shortly after the Annual Renewal Date to enable us bring your accounts up to date, and process any claims or enquiries you may have.

## **Data Protection**

The policyholder will need to send us personal information about the employees who are, or become, eligible for cover. This may include medical and health information. The policyholder will need to satisfy themselves of a legal basis that allows them to send us these details.

Our full Privacy Policy is available at:  
<https://www.legalandgeneral.com/privacy-policy/>.

We encourage the policyholder to share this with the insured employees so they understand what we do with the information we collect.

## **Wellbeing services**

Ill Health Liability Insurance customers will have access to our Employee Assistance Program and Care Concierge services at no extra cost.

- The employee assistance program includes 24-hour access to a confidential helpline, where calls are handled by experienced counsellors and advisers.
- Care Concierge provides access to a care expert for guidance about a loved one's later life needs.

## **Cancellation of your policy**

If you'd like to cancel your policy, please provide written notice in advance of the date you'd like your policy to terminate.

I look forward to hearing from you.

Yours faithfully

Customer Services

**Group Protection - Insurance**

Telephone number: 03701 678 878

## DEPOSIT INVOICE AND REMITTANCE ADVICE: 01 April 2025 to 31 March 2026

**Policy Number** : G 74154  
**Fund Name** : Cheshire  
**Company** : Neston Town Council  
**Division** : 008

### Premiums Charged for Period

01 April 2025 to 31 March 2026 £1,864.81

**Balance Due** **£1,864.81**

**Payment of this account should be paid by 13/05/2025**

### Details for BACS Payments

**Bank Name** : Barclays Bank  
**Bank Address** : Barclays Bank PLC  
London Corporate Banking  
One Churchill Place  
London E14 5HP  
**Sort Code** : 20-19-90  
**Account Number** : 20085979

*Please advise the policy number and policyholder's name on the transfer document, so that we can allocate payment correctly. Please advise exact date and amount of the transfer to us by email: [groupprotection.creditcontrol@landg.com](mailto:groupprotection.creditcontrol@landg.com)*

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### Remittance Advice

Please return this advice with your payment.  
It is our input document and ensures the accurate application of your cheque.

Cheque attached for **£1,864.81**

If other payments are included, please provide details below: