



Meeting (No) **HR COMMITTEE (1)**
Time & Date **5pm on Tuesday 3rd June 2025**
Place **Neston Town Hall**
Document **Minutes**

Present: Cllrs: S. Adderley, C. Braithwaite, S. Hudspeth, S. Davies, and S. Wastell.

In attendance: Z. Dean (Locum Chief Officer).

PART 1: Items to be considered in the presence of the press and public

1	Election of Chair Following a nomination for Cllr S. Wastell, seconded by Cllr Hudspeth, It was RESOLVED: To elect Cllr Wastell as Chair of the HR Committee for the ensuing year.
2	Election of Vice Chair Following a nomination for Cllr S. Davies, seconded by Cllr Adderley, It was RESOLVED: To elect Cllr Davies as Vice Chair of the HR Committee for the ensuing year.
3	Apologies for Absence All members were present.
4	Declarations of Interest None received.
5	Public Participation No members of the public were present.
6	Minutes It was RESOLVED: To accept and sign the minutes from the HR Committee meeting held on 10 th December 2024. The Chair signed the minutes as an accurate record of the meeting.
7	Committee Budgets 2025/26 It was agreed to combine this item with item 7 as no EMRs sit under the HR committee.
8	Finance A question was asked regarding the salaries budget (104/400). The Locum Chief Officer explained that two pension strain costs of £18,600 for years two (23/24) and the final year three (24/25) are represented here. For the purpose of cashflow, the credit has to appear on the accounts otherwise the cost is shown twice. As the accounts are always one month behind, the PAYE and pension payments are represented here for March 2025. The April wage bill also contributes to the -£29,522 figure. Members were satisfied with the explanation. It was RESOLVED: To receive the first budget control statement for 2025/26.

Chair's Initial & Date:

9	HR Terms of Reference <p>Following a comment at the Annual Council meeting regarding Council's approved alteration to the required meeting frequency, the Locum Chief Officer read out the revised introduction to the HR Committee's Terms of Reference, which now states:</p> <p><i>"To meet a minimum of twice-yearly, in June and November, for the purpose of electing a Chair and budget setting. Any other required meetings to be held on an Ad-hoc basis."</i></p> <p>The wording alteration was noted.</p>
10	Date of the next meeting <p>Meetings to be decided on an ad-hoc basis when business dictates.</p>
11	Exclusion of the Press and Public <p>That under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information and staff matters.</p>
PART 2 Items to be considered in the absence of the press and public	
12	<p>There was no confidential business.</p>

Meeting closed at 5:10pm

Signed _____ Dated _____